

Julius Rosenberg Et AL

Referral

Commerce Dept.

No. 1

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## Appeal to:

U.S. Department of Commerce

Rain 5317

KCOM 551  
Central Reference & Records Inspection  
Facility  
Washington, D.C.

Washington, D.C. 20230

## PACKET #1

## **REFERRAL**

Reviewed by: DR. P.K.

FD-32  
(1-10-48)

# FEDERAL BUREAU OF INVESTIGATION

FORM NO. 1  
THIS CASE ORIGINATED AT WASHINGTON, D. C.

FILE NO.

REPORT MADE AT <b>WASHINGTON, D. C.</b>	DATE WHEN MADE	PERIOD FOR WHICH MADE <b>12/12, 17/51; 1/10, 16, 18/52</b>	REPORT MADE BY <b>EDWARD FLETCHER, JR. - JHP:FCM</b>
TITLE  <b>ABRAHAM FOOKSON, aka Archie, Abe</b>	CHARACTER OF CASE  <b>ESPIONAGE - R</b>		

## SYNOPSIS OF FACTS:

[T-1, an official of a Federal Agency, advised Subject was directed an Interrogatory as result of LGF Investigation. Subject did not answer this Interrogatory. Subsequent to this, Subject submitted his resignation from NBS, which was effective as of November 7, 1951. T-2, a neighbor of Subject, advised on 12-12-51 Subject was still residing at 204 Newcomb St., S.E. ROLAND FOLEY, of J. EDWARD FOLEY and Sons, 1012 I St., N.W., advised that rent on Subject's apartment has been paid through 1-31-52. T-3, a neighbor of Subject, advised Subject still living at 204 Newcomb St., S.E., on 1-16-52. T-5 advised that Subject was working for Frankl Photographic Services, 2015 L St., N.W., Washington, D.C., on 1-18-52.]

APPROPRIATE AGENT(S)  
AMOUNT OF OFFICE  
CIVILIAN OR MILITARY  
SLIP(S) OF INFORMATION  
DATE(S) OF INFORMATION

2/1/52  
cc McQuarrie  
One

- P\* -

DEPT: 4017  
ON: 2/2/52 AP/egg.

DETAILS: AT WASHINGTON, D. C.

[Washington T-1, an official of another Federal Agency, advised as a result of the Loyalty Investigation conducted by the Federal Bureau of Investigation, ABRAHAM FOOKSON was placed under interim security restriction at the National Bureau of Standards on October 18, 1951.]

APPROVED AND FORWARDED: <i>R. Babbitt</i>	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES	
COPIES DESTROYED R533 NOV 29 1960	COPIES OF THIS REPORT	65-59611-25	
(5) - Bureau (65-59611) 3 - New York (65-1552) (1 - USA, So. Dist.) 3 - Washington Field (65-5680)		12-5-1952	500000-1552 12-5-1952
COPY IN FILE			

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This case having been placed in the hands of the Department's Loyalty Board, which Board directed an Interrogatory to FOOKEON based on the information developed in this investigation. FOOKEON failed to answer this Interrogatory. T-1 stated that subsequent to this, FOOKEON submitted his resignation, which was effective as of November 7, 1951. T-1 advised that his office had received information, unsupported, that Subject may accept employment at the Stauffer Chemical Company in New York City or the Texas Company in Beacon, New York, or the Ethyl Corporation in Baton Rouge, Louisiana.

T-2, of unknown reliability, a neighbor of Subject, was contacted on December 17, 1951, and advised that she had seen Subject's car parked nearby as recently as December 8. She stated that Mrs. FOOKEON does not drive the automobile and, therefore, she assumed that Subject was in Washington at that time. T-2 stated that no information had come to her attention which would indicate that the FOOKEONS were planning to move in the near future.

T-3, of unknown reliability, a neighbor, advised on January 13, 1952, that Subject was still in Washington, D. C., that he apparently had not worked during the month of December, for she had observed him working around his apartment during the day time on several occasions. This informant advised that shortly after the first of the year, Subject had been observed driving away in his automobile at approximately 8:15 on several mornings. This was an indication to T-3 that Subject had started working again. This informant advised that the FOOKEONS are at present repainting their apartment, which is an indication to T-3 that the FOOKEONS are not planning on leaving Washington in the near future. This informant advised that recently Subject had purchased a new Plymouth sedan. This informant further advised that if there was any indication that the FOOKEONS were leaving Washington, that this information would be furnished to the Federal Bureau of Investigation.

The records of the Division of Motor Vehicles, Metropolitan Police Department, Washington, D. C., reflected that ARRAH M. FOOKEON purchased a new Plymouth, dark green, four-door, sedan from Beal Motor Company, 1401 Rhode Island Avenue, Northeast, Washington, D. C., on January 4, 1952.

Confidential Informant T-4, of unknown reliability, an employee of Beal Motor Company, advised that in conversations with Subject, it was ascertained that he was working with Frankel Photographic Company.

Confidential Informant T-5, of known reliability, advised that on January 18, 1952, an employee of Frankel Photographic Service,

WFO 65-5680

2015 L Street, Northwest, Washington, D. C., advised that URGUAN FOKSON was at work and would be available to talk with.

Mr. ROLAND FOYLE of J. EDWARD FOYLE and Sons, 1012 I Street, Northwest, Washington, D. C., advised that the rent on Subject's apartment had been paid through January 31, 1952. Mr. FOYLE advised that he handles the apartment house at 204 Newcomb Street, Southeast. He stated that their records reflect that the FOKSONS are on a month-to-month rental agreement and are required to give him thirty days' notice prior to vacating. He advised that the FOKSONS have not furnished him such a notification as of January 10, 1952.

- PENDING -

ADMINISTRATIVE PAGE

INFORMANTS:

- T-1 JOSEPH M. KELLY, Security Control Officer,  
United States Department of Commerce, as  
reflected in Bureau letters to Washington  
Field-dated-November-29-and-December-3,  
1951.
- T-2 Mrs. FRANCIS L. NICH, Apartment 2, 202 Newcomb  
Street, Southeast, Washington, D. C.
- T-3 MARY R. MITCHELL, 204 Newcomb Street, South-  
east, Washington, D. C.
- T-4 Mr. ALBERT KAY, Salesman, Beal Motor Company,  
1401 Rhode Island Avenue, Northwest, Wash-  
ington, D. C.
- T-5 An anonymous telephone call made by writer  
to the Frank Photographic Service - 2015  
Street, Northwest, Washington, D. C.  
January 18, 1952.

Inasmuch as there are no outstanding leads in this Division and the only pending investigation is for the New York Division to report the decision of the Assistant USA as to his desire to have Subject appear before Federal Grand Jury in the Southern District of New York, this case is being carried as pending inactive in this Office.

REFERENCE:

Bureau letter to Washington Field with cc to New York dated November 29, 1951.

## FEDERAL BUREAU OF INVESTIGATION

FORM NO. 1  
THIS CASE ORIGINATED AT WASHINGTON, D. C.

FILE NO.

REPORT MADE AT WASHINGTON, D. C.	DATE WHEN MADE 12/12, 17/51; 1/10, 16, 18/52	PERIOD FOR WHICH MADE 12/12, 17/51; 1/10, 16, 18/52	REPORT MADE BY EDWARD FLETCHER, JR. - SP-PCN
TITLE ABRAHAM FOOKSON, Aka Archie, Abe	CHARACTER OF CASE ESPIONAGE - R		

## SYNOPSIS OF FACTS:

T-1, an official of a Federal Agency, advised Subject was directed an Interrogatory as result of Loyalty Investigation. Subject did not answer this Interrogatory. Subsequent to this, Subject submitted his resignation from NBS, which was effective as of November 7, 1951. T-2, a neighbor of Subject, advised on 12-12-51 Subject was still residing at 204 Newcomb St., S.E. ROLAND FOLEY, of Edward Foley and Sons, 1012 I St., N.W., advised that rent on Subject's apartment has been paid through 1-31-52. T-3, a neighbor of Subject, advised Subject still living at 204 Newcomb St., S.E., on 1-1-52. T-5 advised that Subject was working for Frankl Photographic Services, 2015 L St., N.W., Washington, D.C., on 1-18-52.

P\* DECLASSIFIED BY 4913  
ON 3/26/86 AP/EG

## DETAILS: AT WASHINGTON, D. C.

Washington T-1, an official of another Federal Agency, advised as a result of the Loyalty Investigation conducted by the Federal Bureau of Investigation, ABRAHAM FOOKSON was placed under interim security restriction at the National Bureau of Standards on October 18, 1951.

APPROVED AND FORWARDED:	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES		
COPIES OF THIS REPORT (5) Bureau (65-5961) 3 - New York (65-15522 (1 - USA, So. Dist.) 3 - Washington Field (65-5680)				

PROPERTY OF FBI - This confidential report and its contents are loaned to you by the FBI and are not to be distributed outside of agency to which loaned.

SAC, WASHINGTON FIELD (65-5680)

December 3, 1951

DIRECTOR, FBI (65-59611)

ABRAHAM FOOKSON  
ESPIONAGE - R

ReBulet November 29, 1951, wherein you were advised that subject Fookson terminated his employment at the National Bureau of Standards, Washington, D. C. on November 7, 1951.

Mr. Joseph H. Kelly, Security Control Office, Department of Commerce, subsequently advised that according to Fookson's supervisor at the National Bureau of Standards Fookson had been engaged in negotiations with the Texas Company in Beacon, New York, and also the Ethyl Corporation in Baton Rouge, Louisiana, presumably with regard to future employment.

This is being furnished to you for your information and assistance in connection with your efforts to determine the intentions and future employment of subject Fookson.

cc: New York (65-15522)

EPE:hc hr

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COMM-FBI  
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SAC, Washington Field (65-5680)

November 29, 1951

Director, FBI (65-59611)

ABRAHAM FOOKSON, aka.  
ESPIONAGE - R

Mr. Joseph E. Kelly, Security Control Office, U. S. Department of Commerce, advised that as a result of the loyalty investigation conducted by this Bureau, Fookson was placed under interim security restrictions at the National Bureau of Standards on October 16, 1951, his case having been placed in the hands of the Department's loyalty board, which board directed an Interrogatory to Fookson based on the information developed in this investigation. Fookson failed to answer this Interrogatory. Mr. Kelly stated that, subsequent to this, Fookson submitted his resignation which was effective as of November 7, 1951.

Mr. Kelly pointed out that his office received information through a fellow employee to the effect that Fookson may be accepting employment at the Stauffer Chemical Company in New York City, although he has been unable to secure any verification of this information.

The Washington Field office is requested to conduct appropriate investigation to determine whether Fookson has left or is intending to leave Washington, D. C., for New York City and to verify if possible his intended future employment with the Stauffer Chemical Company in New York City.

cc: New York (65-15522)

EFE:mpm

cc: Loyalty Section

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EX. - 32

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Julius Rosenberg Et Al

Referral

Commerce Dept.

No. 2



SAC - Washington

August 24, 1948

RECORDED - 110  
Director - FBI  
*(61-6328-73)*

UNITED STATES SERVICE AND SHIPPING CORPORATION  
REGISTRATION ACT

*EX-20*  
The Department has advised that it is making a study of the information developed with reference to the United States Service and Shipping Corporation for the purpose of determining whether it would be possible to institute prosecution under the Registration Act. The Department is further considering the presentation of such evidence as may be available to the Federal Grand Jury in New York City on or about September 14, 1948, that heard the facts in the Gregory Case.

[ ] There are attached hereto for the information of the Washington Field Office and for its assistance in conducting investigation in this matter copies of correspondence from Elizabeth Bentley to the Department of Commerce which are self-explanatory.

The Washington Field Office should immediately interview Mr. E. C. Ropes, who was formerly with the Department of Commerce and to whom the attached letters were addressed. An effort should be made to obtain from Mr. Ropes all possible information in his possession concerning the United States Service and Shipping Corporation. It should also be determined from him whether Elizabeth Bentley personally called at the Department of Commerce and, if so, who accompanied her.

The Washington Field Office should also check the records of the Department of Commerce for the purpose of determining all possible information concerning the United States Service and Shipping Corporation. It is possible that there might be pencilled notations on the letters in the file indicating what action was taken in connection with correspondence that might be pertinent to this investigation.

Inasmuch as this investigation is being conducted upon specific instructions from the Department, this matter should be given expeditious attention by your office and a report should be submitted immediately.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm *Attachment*  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Land \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Justice \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Vetro \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn \_\_\_\_\_  
Mr. Koen \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_  
*L*  
cc - New York  
*145*  
*150*

COMMUNICATIONS SECTION  
MAILING ROOM  
★ AUG 24 1948 99 AM  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

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C O P Y

DEPARTMENT OF COMMERCE  
Bureau of Foreign and Domestic Commerce  
Washington

November 19, 1943

TO: All Field Offices.

FROM: European Unit.

SUBJECT: Packages to U.S.S.R. -- Russia.

It is now possible for individuals in the U.S. to send to friends, and relatives in the U.S.S.R. packages, up to 11 lbs. in weight, by insured freight to Soviet border, thence by parcel post. This service is provided by the U.S. Service & Shipping Corporation, at 212 Fifth Avenue, New York, N.Y., which has a contract with the Soviet Agency "Intourist." The American firm does no buying, and merely forwards goods sent to it for packing and shipment; the latter is handled as a bulk basis. Actual shipment and insurance are taken care of by Moore & McCormack, as far as a soviet port, where packages are delivered to "Intourist."

On application to the U. S. Service & Shipping Corporation, a circular can be obtained, showing duties and other charges that must be pre-paid. The list of commodities it is permissible to send is long, and ~~xx~~ covers many personal needs now difficult to satisfy in the U.S.S.R.

While the Bureau assumes no responsibility for the execution of the promises of the U.S. Service & Shipping Corporation, the inquirers may be given the name of the firm, which has been handling package business to the U.S.S.R. since February ~~1943~~ 1941. No other agency seems to have the standing and official connections enjoyed by this corporation, which has established a reputation for delivering the goods.

(Signed) E. C. Jones

E. C. Jones,  
European Unit.

Forwarded:

(Signed) Joseph A. Mack  
Joseph A. Mack,  
Director,  
Field Service.

61-6328-73

ENCLOSURE

C O P Y

July 9, 1945

TO: All Field Offices.

FROM: E. C. Ropes,  
Chief, Russian Unit.

SUBJECT: Parcel Post Packages to U.S.S.R. -- RUSSIA

During the last 3 months, since the resumption of parcel post service to the U.S.S.R., with delivery by United States vessels to Soviet Black Sea ports, this Unit has made frequent attempts to ascertain from official Soviet sources what facilities would be set up for the collection from senders of packages of duties, insurance and other charges not collected by the U. S. Post Office.

It has now been learned that the activities of the "U.S. Service and Shipping Corporation", of 212 Fifth Avenue, New York, N.Y., described in Circular Memorandum of November 19, 1943, will be resumed; in fact, except for delays and difficulties due to the war and to transport obstacles, the firm has maintained some transfer of goods, irregularly, throughout the war. It is now prepared to expand its service as required, on the basis of its exclusive contract with the Soviet Agency "Intourist".

On application to the U.S. Service and Shipping Corporation, a circular can be obtained, showing duties and other charges that must be prepaid. The list of commodities it is permissible to send is long, and covers many personal needs now difficult to satisfy in the U.S.S.R.

While the Bureau assumes no responsibility for the execution of the promises of the U. S. Service & Shipping Corporation, the inquirers may be given the name of the firm, which has been handling package business to the U.S.S.R. since February 1941.

(Signed) E. C. Roper,  
E. C. Ropes,  
Chief, Surrian Unit.

Forwarded:

(Signed) Joseph A. Mack,  
Joseph A. Mack,  
Director,  
Field Service.

ENCLOSURE

C O P Y

U. S. SERVICE & SHIPPING CORPORATION

212 Fifth Avenue, New York, N. Y.  
(District 10)

November 11, 1943

Mr. E. C. Ropes  
European Unit  
Department of Commerce  
Bureau of Foreign and Domestic Commerce  
Washington 25, D. C.

Dear Sir:

Thank you for your letter of November 4, in which you ask for further information about our service of shipping parcels to the U.S.S.R.

Our contract is with the Intourist in Moscow, U.S.S.R., and they have authorized us to accept, license and ship parcels to the U.S.S.R. We are sorry, but we do not give out any copies of our contract.

It is impossible to tell you what route our shipments follow because they are sent by various routes. The shipping arrangements are handled by the Moore-McCormack Lines and whenever a shipment is ready it is given space on whatever boat is available at the moment. A representative of Intourist takes ~~xxxxxx~~ charge of the packages when they arrive at the port, clears them through the Soviet Customs and then puts them in the mail to be sent to the consignees. The actual delivery of a parcel is made to the recipient by the Soviet postoffice.

World Tourists, Incorporated, are our receiving agents in New York City. This means that they receive the packages, pack them and prepare them for shipment.

We trust this answers your questions satisfactorily.

Very truly yours,

U. S. SERVICE & SHIPPING CORPORATION

(Signed) E. T. Bentley  
E. T. Bentley  
Vice-President

ETB:RL  
RE:35

C O P Y

U. S. SERVICE & SHIPPING CORPORATION

212 Fifth Avenue, New York, N.Y.

(District 10) Telephone Murray Hill 3-0775  
Cable address "uservcoro", N.Y.

October 23, 1943

Mr. E. C. Ropes  
Department of Commerce  
Bureau of Foreign and Domestic Commerce  
European Unit  
Washington 25, D.C.

Dear Sir:

We are in receipt of your letter of October 22, inquiring about our services for sending packages to individuals in the U.S.S.R.

We have been authorized by the Soviet authorities to accept, license and ship packages destined for individuals residing in the U.S.S.R. This Corporation was set up in February, 1941 and has been functioning continuously ever since shipping these packages to the Soviet Union.

We are only a service organization and we do not purchase any merchandise at all for our customers. The senders of the packages buy whatever they wish to send in the way of clothing, food, medicines and notions and bring it to our office where it is packed for shipment. They must bring with them the itemized bills for each article which they wish to send, as we collect the Soviet customs fee here in this country and cable it to the authorities in the U.S.S.R. In the case of foodstuffs we ask that they be in hermetically sealed cans so that there will be no danger of spoilage in transit. Any articles shipped out, of course, are subject to the Office of Economic Warfare restrictions in effect at the time.

There is a weight limit of 11 lbs. gross per package but a person may send more than one package if he so desires.

We can not, of course, guarantee delivery of the packages shipped especially in war time. However, if the sender desires we can cover the package with war risk and marine insurance during the time it is on the high seas until it reaches a Soviet port.

61 - ( ) - 772  
ENCLOSURE

Mr. E. C. Ropes

October 28, 1943

We are enclosing herewith a copy of our list which gives all the information about duties and other charges for the shipment of parcels to the U.S.S.R. We do not advertise and therefore we can not enclose any copies of our advertisements.

We trust that this answers your questions satisfactorily. If you should desire any further information we should be very glad to furnish it to you.

Very truly yours

U. S. SERVICE & SHIPPING CORPORATION

E. T. Bentley  
Vice-President

EIB:RL  
Enc.

58418

## FEDERAL BUREAU OF INVESTIGATION

Form No. 1  
THIS CASE ORIGINATED AT

New York

FILE NO. 100-16855

REPORT MADE AT Washington, D. C.	DATE WHEN MADE 9/3/48	PERIOD FOR WHICH MADE 8/30, 31 9/2/48	REPORT MADE BY ROBERT E. LEONARD REL-15
TITLE UNITED STATES SERVICE AND SHIPPING CORPORATION		CHARACTER OF CASE REGISTRATION ACT	

## SYNOPSIS OF FACTS:

Photostatic copies of all available material and correspondence which passed between the USSR Branch, Office of International Trade, Commerce Department and the United States Service and Shipping Corporation obtained.

- RUC -

REFERENCE: Letter from the Bureau dated August 24, 1948  
 Letter from Washington Field to Bureau with copy to New Haven dated August 27, 1948  
 Teletype to New Haven from Washington Field dated September 1, 1948

DETAILS: *Just*  
AT WASHINGTON, D.C.

Mr. HENRY H. WARE, Acting Chief, USSR Branch, Office of International Trade, Department of Commerce, caused a thorough and complete search to be made of the appropriate Commerce Department files for a record of all available material and correspondence which passed between the USSR Branch of the Office of International Trade and the U. S. Service and Shipping Corporation.

Photostatic copies of all data obtained have been prepared and are being forwarded as enclosures to the Bureau and to the

SEARCHED INDEXED SERIALIZED FILED	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES
<i>Supp. Docket #66</i>		61- 6328-87
COPIES OF THIS REPORT Bureau (Enclosures) New York (Enclosures) Washington Field		34 SEP 8 1948

58477

WFO 100-16855

New York Office.

ENCLOSURES:

Bureau

Three photostatic sets of 29 separate items of material and correspondence appearing in official files of the USSR Branch of the Office of International Trade, Commerce Department, relating to the U. S. Service and Shipping Corporation:

1. Copy of certificate of incorporation of the U. S. Service and Shipping Corporation dated February 19, 1941.
2. Form memorandum issued by the Department of Commerce, Bureau of Foreign and Domestic Commerce at Washington, D.C. on October 15, 1941 entitled Foreign Customs, Treatment of Gifts and Advice as to Shipment.
3. Copy of letter dated October 20, 1943 from the U. S. Service and Shipping Corporation to a Mr. ARTHUR WOLS describing the method for sending parcels to the USSR. Attached thereto is a form describing articles which may be sent to the USSR under special license.
4. Copy of letter dated October 22, 1943 addressed to the U. S. Service and Shipping Corporation from E. C. ROPES, Commerce Department.
5. Copy of letter dated October 28, 1943 from the U. S. Service and Shipping Corporation addressed to Mr. E. C. ROPES in reply to his letter of October 22, 1943.
6. Copy of letter addressed to E. T. BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department dated November 4, 1943 in reply to his letter of October 28, 1943.
7. Copy of letter dated November 10, 1943 addressed to Mr. ROPES of the Commerce Department from I. I. LUKASHEV, Acting Chairman of the Soviet Government Purchasing Commission, Washington, D.C. regarding the sending of private packages to the USSR.

8. Copy of letter dated November 11, 1943 from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President addressed to Mr. ROPES of the Commerce Department in reply to his letter of November 4, 1943.
9. Copy of letter dated November 16, 1943 addressed to E. T. BENTLEY, Vice President of U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to his letter of November 11, 1943.
10. Copy of letter dated November 27, 1943 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department and enclosing a copy of a circular sent out by the Commerce Department to their field offices concerning the method of sending packages to the USSR.
11. Undated form letter under the letterhead of the U. S. Service and Shipping Corporation describing the method of sending packages to the USSR. To this is attached a listing of the various items which may be incorporated in such shipments.
12. Original letter dated October 9, 1944 from E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to the Foreign Economic Administration, Bureau of Supplies, Washington, D.C. Original letter dated June 12, 1945 from RAY ELSOM, Secretary of the U. S. Service and Shipping Corporation to the Foreign Economic Administration at Washington, D.C. advising that Miss BENTLEY resigned her position as Vice President of the Shipping Corporation, in May, 1945. Copy of letter dated June 18, 1945 addressed to the U. S. Service and Shipping Corporation from W. M. THOMPSON, Chief of the Procedures and Publication Staff of the Requirements and Supply Branch, Bureau of Supplies of the FEA.
13. Copy of form memorandum distributed by the USSR Unit of the Office of International Trade to its field offices concerning the shipment of parcel post packages to the USSR.
14. Copy of form letter prepared by the Department of Commerce, USSR Unit of the OIT dated July 10, 1945 in answering a routine inquiry concerning the shipment of food, clothing and other products by parcel post to persons in the USSR.

15. Copy of letter dated August 7, 1945 addressed to RAY ELSON, Vice President of U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department.
16. Copy of letter dated October 17, 1945 addressed to the U. S. Service and Shipping Corporation from Mr. ROPES in the Commerce Department concerning parcel post shipments to the USSR.
17. Copy of letter dated October 18, 1945 addressed to Mr. ROPES in the Commerce Department from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President, replying to Mr. ROPES' letter of October 17, 1945.
18. Copy of letter dated November 6, 1945 addressed to Miss BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROPES in the Commerce Department in reply to his letter of October 18, 1945. Attached thereto are instructions distributed by the Commerce Department to its regional and district offices as a guide in their handling of inquiries concerning the shipment of gifts to the USSR.
19. Copy of letter dated November 28, 1945 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation by Mr. ROPES of the Commerce Department and enclosing several copies of the Commerce Department circular concerning the sending of gift packages to the USSR.
20. Copy of a letter addressed to the U. S. Service and Shipping Corporation under date of February 20, 1946 from Intourist, Moscow, USSR and signed "GORDEEFF" which describes articles acceptable for shipment to the USSR.
21. Original letter dated April 5, 1946 addressed to Mr. ROPES of the Commerce Department from ELIZABETH T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation, thanking him for arranging for Colonel REYNOLDS of the Shipping Corporation to see the Secretary of Commerce, Mr. WALLACE. Attached thereto is a form letter distributed by the U. S. Service and Shipping Corporation in answer to routine inquiries concerning the sending of parcels to the USSR.

22. Copy of agreement made April 12, 1946 between the U. S. Service and Shipping Corporation and World Tourists, Inc. whereby the shipping corporation is designated as the sole agent of World Tourists, Inc. for the receipt of parcels for shipment to the USSR. This contract was to be valid until October 31, 1946 unless sooner terminated under the provisions of the contract.
23. Copy of agreement made April 15, 1946 between the U. S. Service and Shipping Corporation and the Pennsylvania Company of Philadelphia, Pennsylvania wherein the Shipping Corporation appoints the Pennsylvania Company its agent for the receipt of parcels for shipment to the USSR subject to the provisions of the agreement in effect between the Shipping Corporation and the USSR travel company, Intourist.
24. Undated copy of form letter used by the U. S. Service and Shipping Corporation in answer to form inquiries concerning the sending of parcels to the USSR, attached to which is a listing of the various items acceptable for such shipments.
25. A subsequent but undated listing by the U. S. Service and Shipping Corporation of items acceptable for shipment to the USSR.
26. A copy of letter dated April 19, 1946 from Mr. ROPES of the Commerce Department to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, referring in part to a luncheon engagement of BENTLEY and ROPES at New York City.
27. Copy of cable dated September 30, 1946 addressed to GORDEEV, Intourist, Moscow, from REYNOLDS, President, USERVOCORP protesting the withdrawal of Intourist designation of the U. S. Service and Shipping Corporation as its sole agent for the licensing of parcel shipments to the USSR. Attached thereto is a copy of letter dated September 27, 1946 from Clark, Carr and Ellis, 120 Broadway, New York City, addressed to NATHAN T. ELLIFF, Chief, Foreign Agents Registration Section, relative to the question of registration of Shipping Corporation under the Foreign Agents Registration Act and describing an alleged history and operation of the Shipping Corporation.

28. Original letter dated November 14, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to Mr. ROPES of the Commerce Department concerning the entry of other U. S. firms into the field as agents of Intourist for the licensing of shipments to the USSR. Attached thereto is a three page circular distributed by one of the new Intourist agencies to its customers. Also attached thereto is an undated form letter distributed by the U. S. Service and Shipping Corporation in answer to record inquiries concerning the sending of parcels to the USSR together with a listing of specific items which may be sent.
29. Original letter dated May 15, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, to Mr. ROPES in the Commerce Department thanking him in part for her visit with him in Washington, D.C. Copy of letter dated May 24, 1946 addressed to Miss BENTLEY, U. S. Service and Shipping Corporation from Mr. ROPES in answer to her letter of May 15, 1946. Copy of letter dated August 22, 1946 addressed to Miss ELIZABETH T. BENTLEY, U. S. Service and Shipping Corporation from H. H. WARE, Acting Chief, USSR Branch, OIT, Commerce Department concerning the entry into the field of other American firms as agents of Intourist for the shipment of packages to Russia. Original letter dated November 4, 1946 addressed to Mr. ROPES in the Commerce Department from Miss BENTLEY of the U. S. Service and Shipping Corporation enclosing a copy of cablegram received under date of October 31, 1946 by the U. S. Service and Shipping Corporation from GIRDEE of Intourist advising of fact of discontinuance of the Shipping Corporation as the sole agent of Intourist. Copy of letter dated November 26, 1946 addressed to Miss BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to his letter of November 4, 1946. Original letter dated November 29, 1946 addressed to Mr. ROPES of the Commerce Department from ELIZABETH T. BENTLEY of the U. S. Service and Shipping Corporation. Copy of letter dated December 9, 1946 addressed to Miss BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to her letter of November 29, 1946. Original letter dated October 1, 1946 from ELIZABETH T. BENTLEY of the U. S. Service and Shipping Corporation to Mr. ROPES of the Commerce Department thanking him for his cooperation and assistance in matters

WFO 100-16855

relating to the problems of the Shipping Corporation's relationship with Intourist. Copy of letter dated October 14, 1946 addressed to Miss BENTLEY of the U.S. Service and Shipping Corporation from Mr. ROPES of the Commerce Department in reply to her letter of October 1, 1946.

New York

Two photostatic copies of the same material furnished to the Bureau.

- REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN -

ADMINISTRATIVE PAGE

Mr. HENRY H. WARE, Acting Chief of the USSR Branch of the Office of International Trade of the Commerce Department has advised that the originals of the following incoming correspondence were previously transferred with other Foreign Economic Administration records to the State Department:

1. Letter dated October 28, 1943 addressed to Mr. ROPES of the Commerce Department from E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation.
2. Letter dated November 10, 1943 addressed to Mr. ROPES of the Commerce Department from I. I. LUKASHEV, Acting Chairman of the Soviet Government Purchasing Commission at Washington, D.C.
3. Letter dated November 11, 1943 addressed to Mr. ROPES in the Commerce Department from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President.
4. Letter dated August 2, 1945 addressed to Mr. ROPES of the Commerce Department from RAY ELSOM, Vice President of the U. S. Service and Shipping Corporation (which is referred to in Mr. ROPES' letter of August 7, 1945 addressed to RAY ELSOM).
5. Letter dated October 18, 1945 addressed to Mr. ROPES of the Commerce Department from E. T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation.

[redacted] has advised that a thorough and complete search of all pertinent State Department records has failed to locate any of the above correspondence. It will be noted however that photostatic copies of the above five items with the exception of number four, no copy of which can be located, have been obtained from the Commerce Department files and have been made a part of the enclosures to the Bureau and the New York Office.

(b)(7)(D) F&C

ADMINISTRATIVE RUM

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Mr. HENRY H. WARD, Acting Chief of the USSR Branch of the Office of International Trade of the Commerce Department has advised that the originals of the following incoming correspondence were previously transferred with other Foreign Economic Administration records to the State Department:

1. Letter dated October 23, 1945 addressed to Mr. BOLES of the Commerce Department from H. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation.
2. Letter dated November 10, 1945 addressed to Mr. BOLES of the Commerce Department from I. I. LOKAJILY, Acting Chairman of the Soviet Government Archiving Commission at Washington, D.C.
3. Letter dated November 11, 1945 addressed to Mr. BOLES in the Commerce Department from the U. S. Service and Shipping Corporation by H. T. BENTLEY, Vice President.
4. Letter dated August 2, 1945 addressed to Mr. BOLES of the Commerce Department from H. T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation (which is referred to in Mr. BOLES' letter of August 7, 1945 addressed to Mr. BOLES).
5. Letter dated October 16, 1945 addressed to Mr. BOLES of the Commerce Department from H. T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation.

[REDACTED] has advised that a thorough and complete search of all pertinent State Department records has failed to locate any of the above correspondence. It will be noted however that photostatic copies of the above five items with the exception of number four, no copy of which can be located, have been obtained from the Commerce Department files and have been made a part of the enclosures to the Bureau and the New York Office.

(b)(7)(D)

FBI

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1  
THIS CASE ORIGINATED AT

New York

FILE NO.

100-2287

REPORT MADE AT	DATE WHEN MADE	PERIOD FOR WHICH MADE	REPORT MADE BY
Washington, D. C.	9/1/48	8/30, '48 - 9/1/48	BENNETT E. LEWIS RELMS
TITLE		CHARACTER OF CASE	
UNITED STATES SERVICE AND SHIPPING CORPORATION		RELATIONSHIP ACT	

**SYNOPSIS OF FACTS:**

Photostatic copies of all available material and correspondence which passed between the USIS Branch, Office of International Trade, Commerce Department and the United States Service and Shipping Corporation obtained.

- REC -

REVERENCE  
 Letter from the Bureau dated August 21, 1948  
 Letter from Washington Field to Bureau with copy  
 to New Haven dated August 27, 1948  
 Teletype to New Haven from Washington Field dated  
 September 1, 1948

**DETAILS**

AT EXHIBIT 4, E.O.C.

Mr. RICHARD H. MURKIN, Acting Chief, USIS Branch, Office of International Trade, Department of Commerce, caused a thorough and complete search to be made of the appropriate Commerce Department files for a record of all available material and correspondence which passed between the USIS Branch of the Office of International Trade and the U. S. Service and Shipping Corporation.

Photostatic copies of all data obtained have been prepared and are being forwarded as enclosures to the Bureau and to the

APPROVED AND FORWARDED:	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES		
COPIES OF THIS REPORT				
② - Bureau (Enclosures) 2 - New York (Enclosures) 2 - Washington Field				

NY 100-16855

New York Office

ENCLOSURES:

Bureau

Three photostatic sets of 29 separate items of material and correspondence appearing in official files of the USSR Branch of the Office of International Trade, Commerce Department, relating to the U. S. Service and Shipping Corporations.

1. Copy of certificate of incorporation of the U. S. Service and Shipping Corporation dated February 19, 1941.
2. Form memorandum issued by the Department of Commerce, Bureau of Foreign and Domestic Commerce at Washington, D. C. on October 15, 1943 entitled Foreign Customs, Treatment of Goods and Advice as to Shipment.
3. Copy of letter dated October 20, 1943 from the U. S. Service and Shipping Corporation to Mr. ARTHUR VOLK describing the method for sending parcels to the USSR. Attached thereto is a form describing articles which may be sent to the USSR under special license.
4. Copy of letter dated October 22, 1943 addressed to the U. S. Service and Shipping Corporation from E. C. ROPE, Commerce Department.
5. Copy of letter dated October 23, 1943 from the U. S. Service and Shipping Corporation addressed to Mr. E. C. ROPE in reply to his letter of October 22, 1943.
6. Copy of letter addressed to E. T. BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPE of the Commerce Department dated November 4, 1943 in reply to his letter of October 23, 1943.
7. Copy of letter dated November 10, 1943 addressed to Mr. ROPE of the Commerce Department from I. I. LUKASHEV Acting Chairman of the Soviet Government Purchasing Commission, Washington, D. C. regarding the sending of private packages to the USSR.

WFO 100-16355

8. Copy of letter dated November 11, 1943 from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President addressed to Mr. ROSES of the Commerce Department in reply to his letter of November 4, 1943.
9. Copy of letter dated November 16, 1943 addressed to E. T. BENTLEY, Vice President of U. S. Service and Shipping Corporation from Mr. ROSES of the Commerce Department in reply to his letter of November 11, 1943.
10. Copy of letter dated November 27, 1943 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROSES of the Commerce Department and enclosing a copy of a circular sent out by the Commerce Department to their field offices concerning the method of sending packages to the USSR.
11. Undated form letter under the letterhead of the U. S. Service and Shipping Corporation describing the method of sending packages to the USSR. To this is attached a listing of the various items which may be incorporated in such shipments.
12. Original letter dated October 9, 1944 from E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to the Foreign Economic Administration, Bureau of Supplies, Washington, D.C. Original letter dated June 12, 1945 from RAY M. SHEA, Secretary of the U. S. Service and Shipping Corporation to the Foreign Economic Administration at Washington, D.C. advising that Miss BENTLEY resigned her position as Vice President of the Shipping Corporation, in May, 1945. Copy of letter dated June 18, 1945 addressed to the U. S. Service and Shipping Corporation from H. W. THOMPSON, Chief of the Procedures and Publication Staff of the Requirements and Supply Branch, Bureau of Supplies of the FEA.
13. Copy of form memorandum distributed by the USSR Unit of the Office of International Trade to its field offices concerning the shipment of parcel post packages to the USSR.
14. Copy of form letter prepared by the Department of Commerce, USSR Unit of the OIT dated July 10, 1945 in answering a routine inquiry concerning the shipment of food, clothing and other products by parcel post to persons in the USSR.

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15. Copy of letter dated August 7, 1945 addressed to RAY PLUMB, Vice President of U. S. Service and Shipping Corporation from Mr. ROSES of the Commerce Department.
16. Copy of letter dated October 17, 1945 addressed to the U. S. Service and Shipping Corporation from Mr. ROSES in the Commerce Department concerning parcel post shipments to the USSR.
17. Copy of letter dated October 18, 1945 addressed to Mr. ROSES in the Commerce Department from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President, replying to Mr. ROSES' letter of October 17, 1945.
18. Copy of letter dated November 6, 1945 addressed to Miss BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROSES in the Commerce Department in reply to his letter of October 18, 1945. Attached thereto are instructions distributed by the Commerce Department to its regional and district offices as a guide in their handling of inquiries concerning the shipment of gifts to the USSR.
19. Copy of letter dated November 23, 1945 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation by Mr. ROSES of the Commerce Department and enclosing several copies of the Commerce Department circular concerning the sending of gift packages to the USSR.
20. Copy of a letter addressed to the U. S. Service and Shipping Corporation under date of February 20, 1946 from Intourist, Moscow, USSR and signed "CORLETT" which describes articles acceptable for shipment to the USSR.
21. Original letter dated April 5, 1946 addressed to Mr. ROSES of the Commerce Department from ELLIADITH T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation, thanking him for arranging for Colonel REYNOLDS of the Shipping Corporation to see the Secretary of Commerce, Mr. WALLACE. Attached thereto is a form letter distributed by the U. S. Service and Shipping Corporation in answer to routine inquiries concerning the sending of parcels to the USSR.

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22. Copy of agreement made April 12, 1946 between the U. S. Service and Shipping Corporation and World Tourists, Inc. whereby the shipping corporation is designated as the sole agent of World Tourists, Inc. for the receipt of parcels for shipment to the USSR. This contract was to be valid until October 31, 1946 unless sooner terminated under the provisions of the contract.

23. Copy of agreement made April 15, 1946 between the U. S. Service and Shipping Corporation and the Pennsylvania Company of Philadelphia, Pennsylvania wherein the Shipping Corporation appoints the Pennsylvania Company its agent for the receipt of parcels for shipment to the USSR subject to the provisions of the agreement in effect between the Shipping Corporation and the USSR travel company, Intourist.

24. Undated copy of form letter used by the U. S. Service and Shipping Corporation in answer to form inquiries concerning the packing of parcels to the USSR, attached to which is a listing of the various items acceptable for such shipments.

25. A subsequent but undated listing by the U. S. Service and Shipping Corporation of items acceptable for shipment to the USSR.

26. A copy of letter dated April 19, 1946 from Mr. ROSES of the Commerce Department to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, referring in part to a luncheon engagement of BENTLEY and ROSES at New York City.

27. Copy of cable dated September 30, 1946 addressed to OZDELEV, Intourist, Moscow, from REEDIE, President, USEFCORP, protesting the withdrawal of Intourist designation of the U. S. Service and Shipping Corporation as its sole agent for the licensing of parcel shipments to the USSR. Attached thereto is a copy of letter dated September 27, 1946 from Clark, Carr and Ellis, 120 Broadway, New York City, addressed to MICHAELELLI, Chief, Foreign Agents Registration Section, relative to the question of registration of Shipping Corporation under the Foreign Agents Registration Act and describing an alleged history and operation of the Shipping Corporation.

28. Original letter dated November 14, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to Mr. ROLES of the Commerce Department concerning the entry of other U. S. firms into the field as agents of Intourist for the licensing of shipments to the USSR. Attached thereto is a three page circular distributed by one of the new Intourist agencies to its customers. Also attached thereto is an undated form letter distributed by the U. S. Service and Shipping Corporation in answer to record inquiries concerning the sending of parcels to the USSR together with a listing of specific items which may be sent.
29. Original letter dated May 15, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, to Mr. ROLES in the Commerce Department thanking him in part for her visit with him in Washington, D.C. Copy of letter dated May 24, 1946 addressed to Miss BENTLEY, U. S. Service and Shipping Corporation from Mr. ROLES in answer to her letter of May 15, 1946. Copy of letter dated August 22, 1946 addressed to Miss ELIZABETH T. BRITTON, U. S. Service and Shipping Corporation from H. H. RAFF, Acting Chief, USSR Branch, OIT, Commerce Department concerning the entry into the field of other American firms as agents of Intourist for the shipment of packages to Russia. Original letter dated November 4, 1946 addressed to Mr. ROLES in the Commerce Department from Miss BENTLEY of the U. S. Service and Shipping Corporation enclosing a copy of cablegram received under date of October 31, 1946 by the U. S. Service and Shipping Corporation from ONUKE of Intourist advising of fact of discontinuance of the Shipping Corporation as the sole agent of Intourist. Copy of letter dated November 26, 1946 addressed to Miss BRITTON of the U. S. Service and Shipping Corporation from Mr. ROLES of the Commerce Department in reply to his letter of November 4, 1946. Original letter dated November 29, 1946 addressed to Mr. ROLES of the Commerce Department from ELIZABETH T. BRITTON of the U. S. Service and Shipping Corporation. Copy of letter dated November 9, 1946 addressed to Miss BRITTON of the U. S. Service and Shipping Corporation from Mr. ROLES of the Commerce Department in reply to her letter of November 29, 1946. Original letter dated October 1, 1946 from ELIZABETH T. BRITTON of the U. S. Service and Shipping Corporation to Mr. ROLES of the Commerce Department thanking him for his cooperation and assistance in matters

273 100-1855

relating to the problems of the Shipping Corporation's relationship with Intourist. Copy of letter dated October 14, 1946 addressed to Miss BURLEY of the U.S. Service and Shipping Corporation from Mr. REEDS of the Commerce Department in reply to her letter of October 1, 1946.

New York

Two photostatic copies of the same material furnished to the Bureau.

- REFERRED UPON COMPLETION TO THE OFFICE OF CIVILIAN -

# FEDERAL BUREAU OF INVESTIGATION

FORM NO. 1  
THIS CASE ORIGINATED AT

FILE NO.

100-3275

REPORT MADE AT	DATE WHEN MADE	PERIOD FOR WHICH MADE	REPORT MADE BY
Washington, D.C.	9/3/48	8/30, '48 - 9/1/48	ROBERT E. LEONARD RELATE
TITLE		CHARACTER OF CASE	
UNITED STATES SERVICE AND SHIPPING CORPORATION		REGULATIONS ACT	

**SYNOPSIS OF FACTS:**

Photostatic copies of all available material and correspondence which passed between the USIB Branch, Office of International Trade, Commerce Department and the United States Service and Shipping Corporation obtained.

- HIC -

**REFERENCE**

Letter from the Bureau dated August 24, 1948  
letter from Washington Field to Bureau with copy  
to New Haven dated August 27, 1948  
Teletype to New Haven from Washington Field dated  
September 1, 1948

**DETAILS**

AT WASHINGTON, D.C.

Mr. ERNST R. WISE, Acting Chief, USIB Branch, Office of International Trade, Department of Commerce, caused a thorough and complete search to be made of the appropriate Commerce Department files for a record of all available material and correspondence which passed between the USIB Branch of the Office of International Trade and the U. S. Service and Shipping Corporation.

Photostatic copies of all data obtained have been prepared and are being forwarded as enclosures to the Bureau and to the

APPROVED AND FORWARDED:	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES		
COPIES OF THIS REPORT				
<input checked="" type="checkbox"/> - Bureau (Enclosures) <input type="checkbox"/> - New York (Enclosures) <input type="checkbox"/> - Washington Field				

NYO 100-16855

New York Office

EXCLOSURES

Bureau

Three photostatic sets of 29 separate items of material and correspondence appearing in official files of the USSR Branch of the Office of International Trade, Commerce Department, relating to the U. S. Service and Shipping Corporations.

1. Copy of certificate of incorporation of the U. S. Service and Shipping Corporation dated February 19, 1941.
2. Form memorandum issued by the Department of Commerce, Bureau of Foreign and Domestic Commerce at Washington, D. C. on October 15, 1941 entitled Foreign Customs, Treatment of Gifts and Advice as to Shipment.
3. Copy of letter dated October 20, 1943 from the U. S. Service and Shipping Corporation to a Mr. ARTHUR VOLK describing the method for sending parcels to the USSR. Attached thereto is a form describing articles which may be sent to the USSR under special license.
4. Copy of letter dated October 22, 1943 addressed to the U. S. Service and Shipping Corporation from L. C. ROPEL, Commerce Department.
5. Copy of letter dated October 23, 1943 from the U. S. Service and Shipping Corporation addressed to Mr. L. C. ROPEL in reply to his letter of October 22, 1943.
6. Copy of letter addressed to E. T. BRITILLY of the U. S. Service and Shipping Corporation from Mr. ROPEL of the Commerce Department dated November 4, 1943 in reply to his letter of October 23, 1943.
7. Copy of letter dated November 10, 1943 addressed to Mr. ROPEL of the Commerce Department from I. I. LUKATSEV, Acting Chairman of the Soviet Government Purchasing Commission, Washington, D. C. regarding the sending of private packages to the USSR.

6. Copy of letter dated November 11, 1943 from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President addressed to Mr. ROLES of the Commerce Department in reply to his letter of November 4, 1943.
7. Copy of letter dated November 16, 1943 addressed to E. T. BENTLEY, Vice President of U. S. Service and Shipping Corporation from Mr. ROLES of the Commerce Department in reply to his letter of November 11, 1943.
8. Copy of letter dated November 27, 1943 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROLES of the Commerce Department and enclosing a copy of a circular sent out by the Commerce Department to their field offices concerning the method of sending packages to the USSR.
9. Undated form letter under the letterhead of the U. S. Service and Shipping Corporation describing the method of sending packages to the USSR. To this is attached a listing of the various items which may be incorporated in such shipments.
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11. Copy of form memorandum distributed by the USSR Unit of the Office of International Trade to its field offices concerning the shipment of parcel post packages to the USSR.
12. Copy of form letter prepared by the Department of Commerce, USSR Unit of the OIT dated July 10, 1945 in answering a routine inquiry concerning the shipment of food, clothing and other products by parcel post to persons in the USSR.

WFO 100-16855

25. Copy of letter dated August 7, 1945 addressed to RAY KELSON, Vice President of U. S. Service and Shipping Corporation from Mr. ROSES of the Commerce Department.
26. Copy of letter dated October 17, 1945 addressed to the U. S. Service and Shipping Corporation from Mr. ROSES in the Commerce Department concerning parcel post shipments to the USSR.
27. Copy of letter dated October 18, 1945 addressed to Mr. ROSES in the Commerce Department from the U. S. Service and Shipping Corporation by Mr. T. BENTLEY, Vice President, replying to Mr. ROSES' letter of October 17, 1945.
28. Copy of letter dated November 6, 1945 addressed to Miss BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROSES in the Commerce Department in reply to his letter of October 18, 1945. Attached thereto are instructions distributed by the Commerce Department to its regional and district offices as a guide in their handling of inquiries concerning the shipment of gifts to the USSR.
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30. Copy of a letter addressed to the U. S. Service and Shipping Corporation under date of February 20, 1946 from Intarist, Moscow, USSR and signed "CORSEPP" which describes articles acceptable for shipment to the USSR.
31. Original letter dated April 5, 1946 addressed to Mr. ROSES of the Commerce Department from ELIZABETH T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation, thanking him for arranging for Colonel REYNOLDS of the Shipping Corporation to see the Secretary of Commerce, Mr. WALLACE. Attached thereto is a form letter distributed by the U. S. Service and Shipping Corporation in answer to routine inquiries concerning the sending of parcels to the USSR.

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23. Copy of agreement made April 15, 1946 between the U. S. Service and Shipping Corporation and the Pennsylvania Company of Philadelphia, Pennsylvania wherein the Shipping Corporation appoints the Pennsylvania Company its agent for the receipt of parcels for shipment to the USSR subject to the provisions of the agreement in effect between the Shipping Corporation and the USSR travel company, Intourist.
24. Undated copy of form letter used by the U. S. Service and Shipping Corporation in answer to form inquiries concerning the sending of parcels to the USSR, attached to which is a listing of the various items acceptable for such shipments.
25. A subsequent but undated listing by the U. S. Service and Shipping Corporation of items acceptable for shipment to the USSR.
26. A copy of letter dated April 19, 1946 from Mr. ROSES of the Commerce Department to H. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, referring in part to a luncheon engagement of BENTLEY and ROSES at New York City.
27. Copy of cable dated September 30, 1946 addressed to GORDEEV, Intourist, Moscow, from RYMKOV, President, USEPACORP protesting the withdrawal of Intourist designation of the U. S. Service and Shipping Corporation as its sole agent for the licensing of parcel shipments to the USSR. Attached thereto is a copy of letter dated September 27, 1946 from Clark, Carr and Eller, 120 Broadway, New York City, addressed to MARTIN T. ELLER, Chief, Foreign Agents Registration Section, relative to the question of registration of Shipping Corporation under the Foreign Agents Registration Act and describing an alleged history and operation of the Shipping Corporation.

28. Original letter dated November 14, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to Mr. ROSES of the Commerce Department concerning the entry of other U. S. firms into the field as agents of Intourist for the licensing of shipments to the USSR. Attached thereto is a three page circular distributed by one of the new Intourist agencies to its customers. Also attached thereto is an undated form letter distributed by the U. S. Service and Shipping Corporation in answer to recent inquiries concerning the sending of parcels to the USSR together with a listing of specific items which may be sent.
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NSC 100-16855

relating to the problems of the Shipping Corporation's relationship with Intarist. Copy of letter dated October 14, 1946 addressed to Mrs. BILLAI of the U.S. Service and Shipping Corporation from Mr. RUTIS of the Commerce Department in reply to her letter of October 1, 1946.

New York

Two photostatic copies of the same material furnished to the Bureau.

- REFERRED UPON COMPLETION TO THE OFFICE OF CIO/CIO -

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1  
THIS CASE ORIGINATED AT

FILE NO.

200-1007

REPORT MADE AT	DATE WHEN MADE	PERIOD FOR WHICH MADE	REPORT MADE BY
Washington, D.C.	9/3/48	8/30, '48 - 9/1/48	ROBERT E. LEWIS R.E.L.
TITLE	CHARACTER OF CASE		
UNITED STATES SERVICE AND SHIPPING CORPORATION	SHIPPING ACT		

SYNOPSIS OF FACTS:

Photostatic copies of all available material and correspondence which passed between the U.S. Branch, Office of International Trade, Commerce Department and the United States Service and Shipping Corporation obtained.

- REC -

REFERENCE

Letter from the Bureau dated August 21, 1948

Letter from Washington Field to Bureau with copy

to New Haven dated August 27, 1948

Teletype to New Haven from Washington Field dated September 1, 1948

DETAILS

AT BUREAU, D.C.

Mr. HENRY H. WAKE, Acting Chief, U.S. Branch, Office of International Trade, Department of Commerce, caused a thorough and complete search to be made of the appropriate Commerce Department files for a record of all available material and correspondence which passed between the U.S. Branch of the Office of International Trade and the U. S. Service and Shipping Corporation.

Photostatic copies of all data obtained have been prepared and are being forwarded as enclosures to the Bureau and to the

APPROVED AND FORWARDED:	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES		
COPIES OF THIS REPORT				
② Bureau (Enclosures) 3 - New York (Enclosures) 2 - Washington Field				

WFO 100-16855

New York Office

ENCLOSURES:

Bureau

Three photostatic sets of 29 separate items of material and correspondence appearing in official files of the USSR Branch of the Office of International Trade, Commerce Department, relating to the U. S. Service and Shipping Corporations

1. Copy of certificate of incorporation of the U. S. Service and Shipping Corporation dated February 19, 1940.
2. Form memorandum issued by the Department of Commerce, Bureau of Foreign and Domestic Commerce at Washington, D. C. on October 15, 1941 entitled Foreign Customs, Treatment of Gifts and Advice as to Shipment.
3. Copy of letter dated October 20, 1943 from the U. S. Service and Shipping Corporation to a Mr. ARTHUR VOLK describing the method for sending parcels to the USSR. Attached thereto is a form describing articles which may be sent to the USSR under special license.
4. Copy of letter dated October 22, 1943 addressed to the U. S. Service and Shipping Corporation from E. C. ROPE, Commerce Department.
5. Copy of letter dated October 23, 1943 from the U. S. Service and Shipping Corporation addressed to Mr. E. C. ROPE in reply to his letter of October 22, 1943.
6. Copy of letter addressed to E. T. BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROPE of the Commerce Department dated November 4, 1943 in reply to his letter of October 23, 1943.
7. Copy of letter dated November 10, 1943 addressed to Mr. ROPE of the Commerce Department from I. I. LOMATEV, Acting Chairman of the Soviet Government Purchasing Commission, Washington, D. C. regarding the sending of private packages to the USSR.

8. Copy of letter dated November 11, 1943 from the U. S. Service and Shipping Corporation by E. T. BENTLEY, Vice President addressed to Mr. ROLES of the Commerce Department in reply to his letter of November 4, 1943.
9. Copy of letter dated November 16, 1943 addressed to E. T. BENTLEY, Vice President of U. S. Service and Shipping Corporation from Mr. ROLES of the Commerce Department in reply to his letter of November 11, 1943.
10. Copy of letter dated November 27, 1943 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROLES of the Commerce Department and enclosing a copy of a circular sent out by the Commerce Department to their field offices concerning the method of sending packages to the USSR.
11. Undated form letter under the letterhead of the U. S. Service and Shipping Corporation describing the method of sending packages to the USSR. To this is attached a listing of the various items which may be incorporated in such shipments.
12. Original letter dated October 9, 1944 from E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to the Foreign Economic Administration, Bureau of Supplies, Washington, D.C. Original letter dated June 12, 1945 from RAY ELSIE, Secretary of the U. S. Service and Shipping Corporation to the Foreign Economic Administration at Washington, D.C. advising that Miss BENTLEY resigned her position as Vice President of the Shipping Corporation, in May, 1945. Copy of letter dated June 18, 1945 addressed to the U. S. Service and Shipping Corporation from W. H. THOMPSON, Chief of the Procedures and Publication Staff of the Requirements and Supply Branch, Bureau of Supplies of the FEAD.
13. Copy of form memorandum distributed by the USSR Unit of the Office of International Trade to its field offices concerning the shipment of parcel post packages to the USSR.
14. Copy of form letter prepared by the Department of Commerce, USSR Unit of the OIT dated July 10, 1945 in answering a routine inquiry concerning the shipment of food, clothing and other products by parcel post to persons in the USSR.

WFO 100-16855

25. Copy of letter dated August 7, 1945 addressed to RAY MLOCH, Vice President of U. S. Service and Shipping Corporation from Mr. ROSES of the Commerce Department.
26. Copy of letter dated October 17, 1945 addressed to the U. S. Service and Shipping Corporation from Mr. ROSES in the Commerce Department concerning parcel post shipments to the USSR.
27. Copy of letter dated October 15, 1945 addressed to Mr. ROSES in the Commerce Department from the U. S. Service and Shipping Corporation by Mr. T. BENTLEY, Vice President, replying to Mr. ROSES' letter of October 17, 1945.
28. Copy of letter dated November 6, 1945 addressed to Miss BENTLEY, Vice President, U. S. Service and Shipping Corporation from Mr. ROSES in the Commerce Department in reply to his letter of October 18, 1945. Attached thereto are instructions distributed by the Commerce Department to its regional and district offices as a guide in their handling of inquiries concerning the shipment of gifts to the USSR.
29. Copy of letter dated November 20, 1945 addressed to E. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation by Mr. ROSES of the Commerce Department and enclosing several copies of the Commerce Department circular concerning the sending of gift packages to the USSR.
30. Copy of a letter addressed to the U. S. Service and Shipping Corporation under date of February 20, 1946 from Intourist, Moscow, USSR and signed "CORRESPONDENT" which describes articles acceptable for shipment to the USSR.
31. Original letter dated April 5, 1946 addressed to Mr. ROSES of the Commerce Department from ELIZABETH T. BENTLEY, Vice President of the U. S. Service and Shipping Corporation, thanking him for arranging for Colonel REYNOLDS of the Shipping Corporation to see the Secretary of Commerce, Mr. WALLACE. Attached thereto is a form letter distributed by the U. S. Service and Shipping Corporation in answer to routine inquiries concerning the sending of parcels to the USSR.

NYC 100-16355

22. Copy of agreement made April 12, 1946 between the U. S. Service and Shipping Corporation and World Tourists, Inc. whereby the shipping corporation is designated as the sole agent of World Tourists, Inc. for the receipt of parcels for shipment to the USSR. This contract was to be valid until October 31, 1946 unless sooner terminated under the provisions of the contract.

23. Copy of agreement made April 15, 1946 between the U. S. Service and Shipping Corporation and the Pennsylvania Company of Philadelphia, Pennsylvania wherein the Shipping Corporation appoints the Pennsylvania Company its agent for the receipt of parcels for shipment to the USSR subject to the provisions of the agreement in effect between the Shipping Corporation and the USSR travel company, Intourist.

24. Undated copy of form letter used by the U. S. Service and Shipping Corporation in answer to form inquiries concerning the sending of parcels to the USSR, attached to which is a listing of the various items acceptable for such shipments.

25. A subsequent but undated listing by the U. S. Service and Shipping Corporation of items acceptable for shipment to the USSR.

26. A copy of letter dated April 19, 1946 from Mr. ROLES of the Commerce Department to W. T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, referring in part to a luncheon engagement of BENTLEY and ROLES at New York City.

27. Copy of cable dated September 30, 1946 addressed to GORDENOV, Intourist, Moscow, from REEDLES, President, USAFCORP protesting the withdrawal of Intourist designation of the U. S. Service and Shipping Corporation as its sole agent for the licensing of parcel shipments to the USSR. Attached thereto is a copy of letter dated September 27, 1946 from Clark, Carr and Ellis, 120 Broadway, New York City, addressed to MATHIAS T. ELLIOTT, Chief, Foreign Agents Registration Section, relative to the question of registration of Shipping Corporation under the Foreign Agents Registration Act and describing an alleged history and operation of the Shipping Corporation.

28. Original letter dated November 14, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation to Mr. ROLES of the Commerce Department concerning the entry of other U. S. firms into the field as agents of Intourist for the licensing of shipments to the USSR. Attached thereto is a three page circular distributed by one of the new Intourist agencies to its customers. Also attached thereto is an undated form letter distributed by the U. S. Service and Shipping Corporation in answer to recent inquiries concerning the sending of parcels to the USSR together with a listing of specific items which may be sent.
29. Original letter dated May 15, 1946 from ELIZABETH T. BENTLEY, Vice President, U. S. Service and Shipping Corporation, to Mr. ROLES in the Commerce Department thanking him in part for her visit with him in Washington, D.C. Copy of letter dated May 24, 1946 addressed to Miss BENTLEY, U. S. Service and Shipping Corporation from Mr. ROLES in answer to her letter of May 15, 1946. Copy of letter dated August 22, 1946 addressed to Miss ELIZABETH T. BENTLEY, U. S. Service and Shipping Corporation from H. H. WAFF, Acting Chief, USSR Branch, OIT, Commerce Department concerning the entry into the field of other American firms as agents of Intourist for the shipment of packages to Russia. Original letter dated November 4, 1946 addressed to Mr. ROLES in the Commerce Department from Miss BENTLEY of the U. S. Service and Shipping Corporation enclosing a copy of cablegram received under date of October 31, 1946 by the U. S. Service and Shipping Corporation from COMITE of Intourist advising of fact of discontinuance of the Shipping Corporation as the sole agent of Intourist. Copy of letter dated November 26, 1946 addressed to Miss BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROLES of the Commerce Department in reply to his letter of November 4, 1946. Original letter dated November 29, 1946 addressed to Mr. ROLES of the Commerce Department from ELIZABETH T. BENTLEY of the U. S. Service and Shipping Corporation. Copy of letter dated December 9, 1946 addressed to Miss BENTLEY of the U. S. Service and Shipping Corporation from Mr. ROLES of the Commerce Department in reply to her letter of November 29, 1946. Original letter dated October 1, 1946 from ELIZABETH T. BENTLEY of the U. S. Service and Shipping Corporation to Mr. ROLES of the Commerce Department thanking him for his cooperation and assistance in matters.

WFO 100-16835

relating to the problems of the Shipping Corporation's relationship with Intarist. Copy of letter dated October 11, 1946 addressed to Miss BENTLEY of the U.S. Service and Shipping Corporation from Mr. R. P. E. S. of the Commerce Department in reply to her letter of October 1, 1946.

New York

Two photostatic copies of the same material furnished to the Bureau.

- REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN -

## FEDERAL BUREAU OF INVESTIGATION

Form No. 1  
THIS CASE ORIGINATED AT

WASHINGTON FIELD

FILE NO.  
11 97-66 md

REPORT MADE AT:	DATE WHEN MADE	PERIOD FOR WHICH MADE	REPORT MADE BY
NEW HAVEN	9/1/48	8/31/48	ARTHUR R. STEVENS
TITLE	CHARACTER OF CASE		
UNITED STATES SERVICE AND SHIPPING CORPORATION	REGISTRATION ACT		

## SYNOPSIS OF FACTS:

Mr. ERNEST C. ROPES, former Chief of USSR Branch, Commerce Dept., advises the U.S. Service & Shipping Corp. was formed to the best of his knowledge by a Col. JACK REYNOLDS, who had an exclusive 5 year contract with Intourist in Moscow from 1942 to 1947. REYNOLDS is supposed to have formed the company as a philanthropic enterprise and is believed to have lost money during the 1st years of its existence. According to Mr. ROPES, the actual head of the company was ELIZABETH BENTLEY. Mr. ROPES saw Miss BENTLEY on about 5 occasions, 3 of which were in Washington. Miss BENTLEY saw ROPES at the Dept. of Commerce but was not accompanied by anyone else.

RUC

## REFERENCE:

Washington Field letter to the Bureau, 8/27/48.

## DETAILS:

Mr. ERNEST C. ROPES, 693 Broad Street, Stratford, Connecticut, stated he was Chief of the USSR Division of the Office of International Trade in the Department of Commerce prior to his retirement in the fall of 1947. He informed the writer that before that he was Chief of the Russian Section of the European Division of the Bureau of Foreign and Domestic Commerce.

APPROVED AND FORWARDED:	SPECIAL AGENT IN CHARGE	61-6328-85		
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COPY IN FILE				

Mr. ROPES stated that to the best of his recollection he first heard of the United States Service and Shipping Corporation in about the spring of 1943. He could not recall how he happened to hear of the organization, but stated that his office made it a practice to keep track of all companies in the United States which, among other things, were interested in sending packages abroad. He advised that upon hearing of the above company he contacted a person by the name of Colonel JOHN (JACK) REYNOLDS, who was an army officer stationed in New York City, for information concerning the company. REYNOLDS then came to Washington to see ROPES, at which time he told him about the set-up of the company. Mr. ROPES related that REYNOLDS told him that had taken a trip to Moscow (apparently while he was in the army) on his own initiative and had made arrangements with Intourist in Russia for an exclusive five year contract to handle all package shipments from the United States to the Soviet Union. Mr. ROPES advised that REYNOLDS presumably made the arrangement through the head of the Intourist office in Russia. Mr. ROPES then stated that to the best of his knowledge this was the first time that Intourist had entered the packaging business, such matters previously having been handled through Amtorg in New York, who in turn made contracts with many American firms.

REYNOLDS Mr. ROPES then stated that as far as he was able to ascertain ~~REYNOLDS~~ was a successful business man in New York before he went in the Army, was retired, and well off financially. REYNOLDS told Mr. ROPES that he was willing to put up his own money in order to put the package business on a sound basis. Mr. ROPES stated that REYNOLDS was motivated by humanitarian and philanthropic reasons and REYNOLDS told Mr. ROPES that during the first years the company actually operated with a deficit. Mr. ROPES stated that he believed the company continued to lose money until 1946 when it showed its first profit. Mr. ROPES then stated that Mr. REYNOLDS' wife was also interested in the concern and he believed that she was an officer in the company also. He described her as a philanthropic person and stated that both Mr. and Mrs. REYNOLDS felt that it was a worthwhile cause to put the package business to Russia on a sound financial basis.

Mr. ROPES then stated that the actual executive head of the company was Miss ELIZABETH BENTLEY. He described her as a very capable and shrewd business woman who appeared to be in complete charge of the business office of the company in New York City. Mr. ROPES stated concerning the New York office of the above company that it was simply

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a bookkeeping office where very complete records and accounts were maintained of all transactions. He advised that the actual packaging was done by another firm apparently on a contract basis with the United States Service and Shipping Corporation. Mr. ROPES advised that the above information was obtained by him on the occasion of a visit he made to their New York office to look over their establishments.

Mr. ROPES then stated that as soon as he had found out the above information concerning the company his unit in the Department of Commerce sent out circulars to all its field offices suggesting that people interested in sending packages to Russia contact this company. He stated that the Department had been deluged with inquiries concerning possible means of sending packages to Russia and it was thus a relief to find a reliable organization which could perform this service.

Mr. ROPES advised that he became quite well acquainted with Colonel and Mrs. REYNOLDS and also with Miss BENTLEY. Mr. ROPES related that in June, 1946 he and another Commerce Department official by the name of LEWIS LORWIN visited Russia at the suggestion of the then Secretary of Commerce, Mr. WALLACE. This visit was for the purpose of discussing an increase in trade between this country and Russia with the proper Russian officials. Mr. ROPES stated that before he left this country, Colonel REYNOLDS asked him (he thinks by letter) if he would see the head of Intourist in Moscow and inquire of him if Intourist was planning to renew the exclusive contract with the shipping company. ROPES said that REYNOLDS sent him a carbon copy of the contract previously made between Intourist and the shipping company by REYNOLDS in 1942. By referring to his diary, Mr. ROPES stated that on July 12, 1946 he saw Mr. GORDEEV, who was the head of Intourist at Moscow. Mr. ROPES asked Mr. GORDEEV if he was planning to renew the contract and left the carbon copy with Mr. GORDEEV for his perusal. This man told Mr. ROPES that he did not know whether they were going to renew the contract or not and Mr. ROPES then stated that he recommended the company from the standpoint of his official experience with it. Mr. ROPES advised that the above was a matter which would have been done for any company if so desired and did not constitute an official endorsement of the company by the United States.

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Mr. ROPES indicated that as far as he remembers from reading the contract all business transactions were in the hands of the American company and no consultation was required between Intourist and the company on business policy. The company was required, however, to report fully to Intourist on all phases of the business.

After Mr. ROPES returned from Russia he understood that the contract between Intourist and the shipping company was not renewed and he was of the opinion that the company went out of business after winding up its pending work sometime in 1947. He stated that he never saw any of the company officials again nor did they contact him after he returned from Russia. He stated that all the actual business between his unit in the Commerce Department and this company was handled by his assistant, EUGENIA N. BOUJANOVSKY, who was in charge of the package business. He stated that Miss BOUJANOVSKY probably knows more about the company than he does.

Mr. ROPES stated that no question was ever raised as to whether the company had ever registered as a foreign agent and Mr. ROPES advised that he does not know what if anything was done in this regard.

Concerning Mr. ROPES' contacts with Miss BENTLEY, he advised that as far as he could recall he saw her five times. He stated she first came to Washington sometime in 1943 to see him at the Department of Commerce. He advised that she was alone and the purpose of her visit was to explain to him the set up of the company. He then stated that she saw him again in Washington sometime later also alone, at which time Mr. ROPES took her to see a Mr. JOHN-(?) HANCOCK, head of the Foreign Parcel Post in the U. S. Post Office in Washington. He advised that Miss BENTLEY obtained from Mr. HANCOCK all necessary information regarding regulations for shipping packages via parcel post. She also furnished Mr. HANCOCK with all information concerning the company. Mr. ROPES advised that he saw Miss BENTLEY on one other occasion in Washington when she accompanied Mr. and Mrs. REYNOLDS from New York. On that occasion Mr. ROPES took Colonel REYNOLDS and Miss BENTLEY to the Cosmos Club in Washington where they talked business. Mr. ROPES stated that to the best of his recollection they did not see him in his office at the Commerce Department on this occasion.

Mr. ROPES advised that in addition to the above contacts he also saw Miss BENTLEY on two occasions in New York, the first time he saw her at the office of the shipping company when he went to New York

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[redacted] to look over the establishment as mentioned above. The other occasion was when he was talking to REYNOLDS and the latter invited him, along with Mrs. REYNOLDS and Miss DENTLEY to his club on Park Avenue. Mr. ROPES said that he could not recall the dates of the above visits.

Mr. ROPES said that the only other person he ever had any contact with in the company was a bookkeeper in the New York office whom he saw only once at the time he visited in New York. He could not recall the name of this individual.

Mr. ROPES advised that he is perfectly willing to furnish the above information to a Grand Jury if this should be deemed necessary.

REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN

NH 97-68

LEAD

WASHINGTON FIELD

AT WASHINGTON, D.C.

Will, if deemed necessary, contact Miss EUGENIA N. BOUDNOVSKY,  
USSR Division, Department of Commerce, and Mr. JOHN (?) HANCOCK, head  
of the Foreign Parcel Post Division in the U. S. Post Office for in-  
formation they may have concerning instant company.

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1  
THIS CASE ORIGINATED AT

FILE NO.  
14 97-68 md

REPORT MADE AT	DATE WHEN MADE	PERIOD FOR WHICH MADE	REPORT MADE BY
WASHINGTO FIELD NEW HAVEN	5/18	8/31/48	ARTHUR P. STEVENS
TITLE	UNITED STATES SERVICE AND SHIPPING CORPORATION		CHARACTER OF CASE
			REGISTRATION ACT

**SYNOPSIS OF FACTS:**

Mr. ERNEST C. ROPES, former Chief of USSR Branch, Commerce Dept., advises the U.S. Service & Shipping Corp. was formed to the best of his knowledge by a Col. JACK REYNOLDS, who had an exclusive 5 year contract with Intourist in Moscow from 1942 to 1947. REYNOLDS is supposed to have formed the company as a philanthropic enterprise and is believed to have lost money during the 1st years of its existence. According to Mr. ROPES, the actual head of the company was ELIZABETH BENTLEY. Mr. ROPES saw Miss BENTLEY on about 5 occasions, 3 of which were in Washington. Miss BENTLEY saw ROPES at the Dept. of Commerce but was not accompanied by anyone else.

RDC

**REFERENCE:**

Washington Field Letter to the Bureau, 8/27/48.

**DETAILS:**

Mr. ERNEST C. ROPES, 693 Broad Street, Stratford, Connecticut, stated he was Chief of the USSR Division of the Office of International Trade in the Department of Commerce prior to his retirement in the fall of 1947. He informed the writer that before that he was Chief of the Russian Section of the European Division of the Bureau of Foreign and Domestic Commerce.

APPROVED AND FORWARDED	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES
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<b>FILE COPY</b>		

Mr. ROPES stated that to the best of his recollection he first heard of the United States Service and Shipping Corporation in about the spring of 1943. He could not recall how he happened to hear of the organization, but stated that his office made it a practice to keep track of all companies in the United States which, among other things, were interested in sending packages abroad. He advised that upon hearing of the above company he contacted a person by the name of Colonel JOHN (JACK) REYNOLDS, who was an army officer stationed in New York City, for information concerning the company. REYNOLDS then came to Washington to see ROPES, at which time he told him about the set-up of the company. Mr. ROPES related that REYNOLDS told him that he had taken a trip to Moscow (apparently while he was in the army) on his own initiative and had made arrangements with Intourist in Russia for an exclusive five year contract to handle all package shipments from the United States to the Soviet Union. Mr. ROPES advised that REYNOLDS presumably made the arrangement through the head of the Intourist office in Russia. Mr. ROPES then stated that to the best of his knowledge this was the first time that Intourist had entered the packaging business, such matters previously having been handled through Amtorg in New York, who in turn made contracts with many American firms.

~~REYNOLDS~~ Mr. ROPES then stated that as far as he was able to ascertain ~~REYNOLDS~~ was a successful business man in New York before he went in the Army, was retired, and well off financially. REYNOLDS told Mr. ROPES that he was willing to put up his own money in order to put the package business on a sound basis. Mr. ROPES stated that REYNOLDS was motivated by humanitarian and philanthropic reasons and REYNOLDS told Mr. ROPES that during the first years the company actually operated with a deficit. Mr. ROPES stated that he believed the company continued to lose money until 1946 when it showed its first profit. Mr. ROPES then stated that Mr. REYNOLDS' wife was also interested in the concern and he believed that she was an officer in the company also. He described her as a philanthropic person and stated that both Mr. and Mrs. REYNOLDS felt that it was a worthwhile cause to put the package business to Russia on a sound financial basis.

Mr. ROPES then stated that the actual executive head of the company was Miss ELIZABETH BENTLEY. He described her as a very capable and shrewd business woman who appeared to be in complete charge of the business office of the company in New York City. Mr. ROPES stated concerning the New York office of the above company that it was simply

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Mr. ROPES then stated that as soon as he had found out the above information concerning the company his unit in the Department of Commerce sent out circulars to all its field offices suggesting that people interested in sending packages to Russia contact this company. He stated that the Department had been deluged with inquiries concerning possible means of sending packages to Russia and it was thus a relief to find a reliable organization which could perform this service.

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After Mr. ROPES returned from Russia he understood that the contract between Intourist and the shipping company was not renewed and he was of the opinion that the company went out of business after winding up its pending work sometime in 1947. He stated that he never saw any of the company officials again nor did they contact him after he returned from Russia. He stated that all the actual business between his unit in the Commerce Department and this company was handled by his assistant, EUGENIA N. BOULANOVSKY, who was in charge of the package business. He stated that Miss BOULANOVSKY probably knows more about the company than he does.

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REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN

NH 97-68

LEAD

WASHINGTON FIELD

AT WASHINGTON, D.C.

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# FEDERAL BUREAU OF INVESTIGATION

Form No. 1  
THIS CASE ORIGINATED AT

FILE NO.

97-68

WASHINGTON FIELD

FB

REPORT MADE AT	DATE WHEN MADE	PERIOD FOR WHICH MADE	REPORT MADE BY
NEW HAVEN	3/1/48	8/31/48	ARTHUR R. STEVENS
TITLE			CHARACTER OF CASE
UNITED STATES SERVICE AND SHIPPING CORPORATION			REGISTRATION ACT

**SYNOPSIS OF FACTS:**

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RUC

**REFERENCE:**

Washington Field letter to the Bureau, 3/27/48.

**DETAILS:**

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APPROVED AND FORWARDED	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES	
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⑤ - Bureau 2 - New York 2 - Washington Field 2 - New Haven			

Mr. ROPES stated that to the best of his recollection he first heard of the United States Service and Shipping Corporation in about the spring of 1943. He could not recall how he happened to hear of the organization, but stated that his office made it a practice to keep track of all companies in the United States which, among other things, were interested in sending packages abroad. He advised that upon hearing of the above company he contacted a person by the name of Colonel JOHN (JACK) REYNOLDS, who was an army officer stationed in New York City, for information concerning the company. REYNOLDS then came to Washington to see ROPES, at which time he told him about the set-up of the company. Mr. ROPES related that REYNOLDS told him that he had taken a trip to Moscow (apparently while he was in the army) on his own initiative and had made arrangements with Intourist in Russia for an exclusive five year contract to handle all package shipments from the United States to the Soviet Union. Mr. ROPES advised that REYNOLDS presumably made the arrangement through the head of the Intourist office in Russia. Mr. ROPES then stated that to the best of his knowledge this was the first time that Intourist had entered the packaging business, such matters previously having been handled through Amtorg in New York, who in turn made contracts with many American firms.

~~REYNOLDS~~ Mr. ROPES then stated that as far as he was able to ascertain ~~REYNOLDS~~ was a successful business man in New York before he went in the Army, was retired, and well off financially. REYNOLDS told Mr. ROPES that he was willing to put up his own money in order to put the package business on a sound basis. Mr. ROPES stated that REYNOLDS was motivated by humanitarian and philanthropic reasons and REYNOLDS told Mr. ROPES that during the first years the company actually operated with a deficit. Mr. ROPES stated that he believed the company continued to lose money until 1946 when it showed its first profit. Mr. ROPES then stated that Mr. REYNOLDS' wife was also interested in the concern and he believed that she was an officer in the company also. He described her as a philanthropic person and stated that both Mr. and Mrs. REYNOLDS felt that it was a worthwhile cause to put the package business to Russia on a sound financial basis.

Mr. ROPES then stated that the actual executive head of the company was Miss ELIZAETH BENTLEY. He described her as a very capable and shrewd business woman who appeared to be in complete charge of the business office of the company in New York City. Mr. ROPES stated concerning the New York office of the above company that it was simply

NH 97-68

a bookkeeping office where very complete records and accounts were maintained of all transactions. He advised that the actual packaging was done by another firm apparently on a contract basis with the United States Service and Shipping Corporation. Mr. ROPES advised that the above information was obtained by him on the occasion of a visit he made to their New York office to look over their establishments.

Mr. ROPES then stated that as soon as he had found out the above information concerning the company his unit in the Department of Commerce sent out circulars to all its field offices suggesting that people interested in sending packages to Russia contact this company. He stated that the Department had been deluged with inquiries concerning possible means of sending packages to Russia and it was thus a relief to find a reliable organization which could perform this service.

Mr. ROPES advised that he became quite well acquainted with Colonel and Mrs. REYNOLDS and also with Miss BENTLEY. Mr. ROPES related that in June, 1946 he and another Commerce Department official by the name of LEWIS LORWIN visited Russia at the suggestion of the then Secretary of Commerce, Mr. WALLACE. This visit was for the purpose of discussing an increase in trade between this country and Russia with the proper Russian officials. Mr. ROPES stated that before he left this country, Colonel REYNOLDS asked him (he thinks by letter) if he would see the head of Intourist in Moscow and inquire of him if Intourist was planning to renew the exclusive contract with the shipping company. ROPES said that REYNOLDS sent him a carbon copy of the contract previously made between Intourist and the shipping company by REYNOLDS in 1942. By referring to his diary, Mr. ROPES stated that on July 12, 1946 he saw Mr. GORDEEV, who was the head of Intourist at Moscow. Mr. ROPES asked Mr. GORDEEV if he was planning to renew the contract and left the carbon copy with Mr. GORDEEV for his perusal. This man told Mr. ROPES that he did not know whether they were going to renew the contract or not and Mr. ROPES then stated that he recommended the company from the standpoint of his official experience with it. Mr. ROPES advised that the above was a matter which would have been done for any company if so desired and did not constitute an official endorsement of the company by the United States.

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Mr. ROPES indicated that as far as he remembers from reading the contract all business transactions were in the hands of the American company and no consultation was required between Intourist and the company on business policy. The company was required, however, to report fully to Intourist on all phases of the business.

After Mr. ROPES returned from Russia he understood that the contract between Intourist and the shipping company was not renewed and he was of the opinion that the company went out of business after winding up its pending work sometime in 1947. He stated that he never saw any of the company officials again nor did they contact him after he returned from Russia. He stated that all the actual business between his unit in the Commerce Department and this company was handled by his assistant, EUGENIA N. BOULANOVSKY, who was in charge of the package business. He stated that Miss BOULANOVSKY probably knows more about the company than he does.

Mr. ROPES stated that no question was ever raised as to whether the company had ever registered as a foreign agent and Mr. ROPES advised that he does not know what if anything was done in this regard.

Concerning Mr. ROPES' contacts with Miss BENTLEY, he advised that as far as he could recall he saw her five times. He stated she first came to Washington sometime in 1943 to see him at the Department of Commerce. He advised that she was alone and the purpose of her visit was to explain to him the set up of the company. He then stated that she saw him again in Washington sometime later also alone, at which time Mr. ROPES took her to see a Mr. JOHN (?) HANCOCK, head of the Foreign Parcel Post in the U. S. Post Office in Washington. He advised that Miss BENTLEY obtained from Mr. HANCOCK all necessary information regarding regulations for shipping packages via parcel post. She also furnished Mr. HANCOCK with all information concerning the company. Mr. ROPES advised that he saw Miss BENTLEY on one other occasion in Washington when she accompanied Mr. and Mrs. REYNOLDS from New York. On that occasion Mr. ROPES took Colonel REYNOLDS and Miss BENTLEY to the Cosmos Club in Washington where they talked business. Mr. ROPES stated that to the best of his recollection they did not see him in his office at the Commerce Department on this occasion.

Mr. ROPES advised that in addition to the above contacts he also saw Miss BENTLEY on two occasions in New York, the first time he saw her at the office of the shipping company when he went to New York

NH 97-68

to look over the establishment as mentioned above. The other occasion was when he was talking to REYNOLDS and the latter invited him, along with Mrs. REYNOLDS and Miss DWTLEY to his club on Park Avenue. Mr. ROPES said that he could not recall the dates of the above visits.

Mr. ROPES said that the only other person he ever had any contact with in the company was a bookkeeper in the New York office whom he saw only once at the time he visited in New York. He could not recall the name of this individual.

Mr. ROPES advised that he is perfectly willing to furnish the above information to a Grand Jury if this should be deemed necessary.

REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN

NH 97-68

LEAD

WASHINGTON FIELD

AT WASHINGTON, D.C.

Will, if deemed necessary, contact Miss EUGENIA N. BOULANOVSKY,  
USSR Division, Department of Commerce, and Mr. JOHN (?) HANCOCK, head  
of the Foreign Parcel Post Division in the U. S. Post Office for in-  
formation they may have concerning instant company.

Julius Rosenberg Et AL

Referral

Commerce Dept.

No. — 3

## APPEALS ADDRESS

FREEDOM OF INFORMATION APPEAL

ASSISTANT SECRETARY FOR INDUSTRY &amp; TRADE REFERRAL

U.S. COMMERCE DEPT

WASHINGTON, D.C. 20230

PACKET #3

Reviewed by: Gleann /kyAGENCY COMMERCE Dept.No. of Pages  
Actual Release

Subject and File Number	Serial	Date	Document Description	No. of Pages	Actual Release
1 MORTON SOBELL (NY) 100-37158-	723	10/24/50	WFO LETTER TO HQ	1	1
2 MORTON SOBELL (NY) 100-37158	1B149	DATE OF ENCLOSURE TO SERIAL 723- PG 12/11/41	DOCUMENTS FROM COMMERCE	11	10
3					
4					
5					
6		...			
7					
8					
9					
10					
11					
12					

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM ~~GUY~~  
SUBJECT: MORTON SOBELL, Was.  
ESPIONAGE - R  
(Bufile 101-2483)

DATE: October 24, 1950

123298

ATTENTION: FBI LABORATORY

Enclosed are photostatic copies of documents which were obtained from the personnel file of HELEN L. GUREWITZ (now HELEN SOBELL, wife of the subject) at the National Bureau of Standards. These documents contain the signature of HELEN L. GUREWITZ and other specimens of handwriting and handprinting which are believed to have been written by her. These documents are as follows:

1. Form 1992a (CSC) dated December 11, 1941
2. Standard Form No. 6, Personal History Statement, dated January 2, 1942
3. Standard Form No. 8, Oath of Office, dated January 2, 1942
4. Form 375, US CSC, dated July 11, 1942
5. Standard Form No. 62, dated December 16, 1944
6. Stock Form No. 77, Department of Commerce, dated February 22, 1945

This material is being forwarded to the FBI Laboratory in accordance with the request made by the New York Division, and is for the purpose of assisting the Laboratory in making handwriting and handprinting comparisons in this case.

A photostatic copy of each of the above documents is enclosed for the New York Division with a copy of this letter.

6 ENCL] Enclosure

CC: New York (Encl) (100-37158)

101-2316

RECORDED - 5

LEG:MFM

COPY AND SPECIMENS RETAINED IN LAB.  
FOR LAB. ACTION AND REPORT  
10/26/50 REC INDEXED - 5

100-37158-723

OCT 26 1950  
24 26

INDEX FILED  
5 OCT 28 1950

Form 1992a (C.S.C.)  
May 1941

Return This Form To:

NATIONAL BUREAU OF STANDARDS  
WASHINGTON, D.C.

This is a letter of inquiry or an offer of appointment.

December 11, 1941

Certificate No. M-20959 A1

Position: Under Laboratory  
Apprentice.

Place: Washington, D. C.

Kind of appointment:

Probational

Salary: \$1260 per annum

Probable duration:

Indefinite - For the duration  
of the emergency

Miss Helen L. Gurevitz,

106

Dear Madam:

You have been certified by the Civil Service Commission as eligible for the employment described below. Fill out the "Availability Statement" below indicating whether or not you would accept this position if offered and return the entire letter to this office. Appointment would be subject to the civil service requirements described on the back of this letter. Whether you are available or not, please reply within 5 days in order that one of those who are available may be selected as promptly as possible to fill this vacancy. If selected, you will be notified and given further instructions.

Other information: The duties of this position are to perform simple routine scientific work, mainly mechanical or manual in nature.

Yours truly,

NATIONAL BUREAU OF STANDARDS

Please call at this Bureau,  
Connecticut Ave. & Van Ness Street,  
for an interview with the Personnel  
Officer, Room 308, South Building.

Notice

If there has been a change in the conditions under which you have previously indicated that you were available, or in your address, fill out the form on the back of this sheet, giving the conditions under which you are willing to accept appointment in the future.

AVAILABILITY STATEMENT

I am available and wish to be considered for the position described above. I can report for duty within \_\_\_\_\_ days after notification. I am now employed by \_\_\_\_\_ as a \_\_\_\_\_.

I am not available and do not wish to be considered for the position described above for the following reasons:

Helen L. Gurevitz  
(Signature)

I request the Civil Service Commission to take the following action if I am not available or am not selected:

Consider me available for other appointments (Subject to such new conditions as I may have indicated on the other side.)

Remove my name from the register until \_\_\_\_\_ 19\_\_\_\_ when I will be available for appointment.

Remove my name from the register until I notify the Civil Service Commission that I am available.

100-37158-1B149

SPARES FOR ELECTRICAL

THIS IS A PRODUCTION

Temporary appointment is for a limited time only, rarely exceeding beyond six months, and does not prevent consideration in regular order for promotional or probational-indefinite appointment. Ordinarily temporary appointment will not be offered to persons who live far from the place of employment.

Probational-indefinite appointment is for an indefinite period of time. The appointee is included under the system of retirement and disability benefits provided by the Civil Service Retirement Act and he may be considered for both transfer and promotion. If his employment ends and he has done satisfactory work, he is eligible for reinstatement and may request that his name be placed on the Reemployment List, which has priority over other Civil Service lists. Positions connected with the National Defense program are usually filled by probational-indefinite appointments and frequently require entrance on duty after very short notice. The duration of such employment is dependent upon the course of defense activities in future years and cannot be predicted with accuracy.

Preliminary appointment confers all the privileges associated with probationary-eligible appointment. While this type of appointment is usually made to provide personnel for regular and continuing government work, the duration of such employment is also affected by the course of government policy and appropriations.

A probationary period or trial period of six months (sometimes one year) follows each promotional or promotional-indefinite appointment, during which the appointee's eligibility for transfer and promotion is restricted.

APPLICANTS ARE SUBJECT TO THESE REQUIREMENTS:

1. A physical examination is required of every person selected for promotional or probational-indefinite appointment. Eligibles are cautioned not to resign from any position now held until definite instructions to report for duty have actually been received, usually only after satisfactory completion of the physical examination.
  2. All appointments are subject to fingerprinting and for many positions, appointment is made subject to character investigation.
  3. Proof of date of birth is required for all promotional and probational-indefinite appointments in the departmental services at Washington, D. C., and for certain appointments outside of Washington. When this is required, an appointee should endeavor to bring birth or baptismal certificate with him when reporting for duty. If this is not possible, the appointee will in most

... be granted an additional six months to obtain a certificate or to furnish proof in some other way.

6. Whenever there are already two or more members of a family in the classified service, no other members of that family are eligible for appointment in that service. Eligibles are warned not to accept appointment contrary to this provision of the law. The Civil Service Commission interprets the word "family" in a rather restricted sense, however, and eligibles are advised to submit all facts on the matter to the Commission, which will determine whether this restriction is applicable.

8. Subject to certain statutory exceptions, no person accepting appointment to a position in the classified civil service may remain on any other Federal payroll. With some exceptions, including among others the appointees to certain positions directly related to the National Defense program, no person may hold any state, county or municipal office while employed in the classified civil service. This prohibition does not apply to offices in certain municipalities adjacent to the District of Columbia.

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Suspension of eligibility. When a person is unable to accept an appointment he should notify the Civil Service Commission and request that his name be removed from the eligible list until he is again able to accept appointment. At any time while this list is still in use, his name may be replaced in its proper position upon request. If the conditions under which he will accept appointment have changed, he should notify the Commission of these new conditions. The Commission may also remove a person's name from the eligible list if he fails to reply to official correspondence or indicates that he would be unwilling to accept a position.

Procedure in case of non-selection. When a person replies to an official inquiry and states that he is available for the position if offered, he is considered with others who are also available. The appointing officer may select any one of the three highest available eligibles to fill the vacancy. Ordinarily the person selected will be the only one notified. The names of those eligibles who were not selected will be returned to the Civil Service Commission for restoration to the register. The fact that they were not selected will not affect their eligibility for other positions.

Cost of transportation. The person selected for a position must pay all transportation costs connected with reporting for duty. If he should subsequently fail to meet the requirements to which appointment is subject, or if his employment is terminated for any reason, he must pay for his return also. —

AVAILABILITY INFORMATION CARD		Gurewitz, L. Helen	
State or local or voting residence claimed in application)	(Last name) (First name) (Middle name)		
Exact title or examination)	(State)		
Chemistry	(Telephone)		
NOTE: Fill in all information and answer all questions.			
<p>For each of the localities listed below, indicate separately whether you would accept probational or probational-indefinite appointment and in each case checked "Yes" indicate the lowest acceptable yearly salary.</p>			
<input type="checkbox"/> Probational <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Salary		<input type="checkbox"/> Prob. -Indefinite <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Salary	
<input type="checkbox"/> State of present address <input checked="" type="checkbox"/> X : _____		<input type="checkbox"/> _____ <input checked="" type="checkbox"/> X : _____	
<input type="checkbox"/> Adjoining states <input checked="" type="checkbox"/> X : _____		<input type="checkbox"/> _____ <input checked="" type="checkbox"/> X : _____	
<input checked="" type="checkbox"/> X : 1260		<input checked="" type="checkbox"/> X : 1260	
<input type="checkbox"/> Anywhere in the United States <input checked="" type="checkbox"/> X : _____		<input type="checkbox"/> _____ <input checked="" type="checkbox"/> X : _____	
<input type="checkbox"/> Outside continental United States <input checked="" type="checkbox"/> X : _____		<input type="checkbox"/> _____ <input checked="" type="checkbox"/> X : _____	
<p>If you will accept appointment only in certain cities, name them below:</p>			
<p>Are you now on active duty?</p>			
<p><input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No</p>			
<p>Do you belong to any military or naval organization?</p>			
<p><input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No</p>			
<p>If so, specify service and branch.</p>			
<p>Are you now on active duty?</p>			
<p><input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No</p>			
<p>1 month? <input checked="" type="checkbox"/> X : 1260</p>			
<p>2 months? <input checked="" type="checkbox"/> X : 1260</p>			
<p>3 months? <input checked="" type="checkbox"/> X : 1260</p>			
<p>6 months? <input checked="" type="checkbox"/> X : 1260</p>			

If you will accept appointment only in certain cities.



18. State any special qualifications now involved in your present position (for instance, teacher, physician, civil engineer, knowledge of foreign languages, etc.) Knowledge of Chemistry

## Knowledge of Chemistry

**16. Statement of principal employment other than with the United States Government:**

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE

**18. Education.** Indicate by circling the number of years:

**Common school**      **High school**      **College**      (Name of college, degree, and date conferred)

**16. In case of emergency, notify:**

Relationship father & mother Post office address

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Helen S. Purinty  
(Name as originally written and which will be used on school documents)

b6

# OATH OF OFFICE

Division of Personnel  
Supervision and Management

Prescribed by Section 1757, Revised Statutes of the United States.

S 1942

REGISTRATION  
DEPARTMENT OF COMMERCE

Dept. of Com. Bureau of Standards

(Department or Establishment)

(Bureau or Office)

I, Helen L. Gurevitz

(Name in full, printed or typed)

solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

Helen L. Gurevitz

(Signature of Appointee)

Subscribed and sworn to before me this 2nd day of January, A. D. 1942

at Washington, D. C.

(City or place)

(State)

[Seal]

Wesley H. Miltner

NOTARY PUBLIC. My commission expires

Sept 15, 1948

Note.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed Under Lab. Apprentice, SP-2, \$1260 per annum

Date of entrance on duty January 2, 1942

UNITED STATES CIVIL SERVICE COMMISSION  
WASHINGTON, D. C.

**TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.**

CHONCOMPARATIVE

(This form is used to determine, successively, the qualifications of a person whose official action is proposed in this case.  
It should be submitted only through the appointing officer, and only when official action is proposed.)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

Print your name plainly in ink, or type write (one given name, initial or initials, and surname). If a woman, prefix "Miss" or "Mrs." and if married, use your own given name, as "Mrs. Mary L. Dyer."

MD - Help to Free Me

Applicant will fill all the following blanks

**Rating** \_\_\_\_\_ **Application No.** \_\_\_\_\_

### - Kind of examination.

### Place

1. For what position are you filing this form? Asst. Physical Science Aid (Physics)

2. Are you a citizen of the United States? (Answer yes or no) Yes

3. Give (a) the date of your birth \_\_\_\_\_ (b) the place of your birth \_\_\_\_\_

4. Give in the blanks below a detailed statement of your education.

(a) Grammar school: Attended from \_\_\_\_\_ to \_\_\_\_\_, last grade completed 8th

(b) High school: Name and location \_\_\_\_\_  
Attended from \_\_\_\_\_ to \_\_\_\_\_, last grade completed 7th. Were you graduated? N.S.

(a) College or university (Give both graduate and under-graduate work)	Dates of attendance (Give month and year)	Semester-hours credit received	Major subject	Degree conferred	Date of degree
Name	Location	From	To	Name	Sec. hrs. in major

4.0 Please list here any medications or devices which you have completed in the past month. Indicate the months received for each prescription.

8. Fill in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and arranging for all periods of unemployment. List employments chronologically, beginning with the earliest. If you acquired your experience under a different name from that shown above, indicate in the spaces below the name by which you were employed.

Place of employment	Date of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER <small>(Give street address and city and State. If unemployed, give own address at that time)</small>	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
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Wash.	224-42	Dr. I. C. Gardner Bureau of Standards	A 1260	Underlaboratory Ass't. Measuring index of refraction of glass samples.
Pres.				b6

6. Have you ever been discharged or forced to resign from any position?

If answer is "Yes," state when and where employed and give the name and address of your employer and the reason for your discharge or forced resignation in each case.

7. Within the past 12 months have you used intoxicating beverages?

Habitually? \_\_\_\_\_

To excess? \_\_\_\_\_

Yes or No

Yes or No

8. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

9. If not now employed, state how long you have been unemployed \_\_\_\_\_

10. Have you ever been in the United States military or naval service? No \_\_\_\_\_

If so, give name of organization and dates of enrollment and discharge

11. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service?

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(b) If no, give information indicated regarding such examination.	Scientific & Technical Ad Ass't. Scientific Ad	Wash., D.C. " "	11/41 10/41	Yes Yes

12. In what State or Territory have you legal or voting residence?

Length of such residence (Checkmark must be shown up to date of board)

In what country have you legal or voting residence?

Length of such residence in country? (Checkmark must be shown up to date of board)

13. If during the past year you have not resided one community in the State or Territory in which you claim legal or voting residence, or are not now actually living in such State or Territory, answer the following questions fully:

(a) For what periods since such residence was first established have you been absent therefrom? (Give dates) Feb. 1941 to present

(b) What is the name, address, and relationship of the person, if any, living in the community in which you now claim legal or voting residence? \_\_\_\_\_

(c) Are you now a voter in such State or Territory? (Answer "Yes" or "No") No

14. Are you a member of any Communist or German Nazi organization or any political party or organization which advocates the overthrow of our constitutional form of government in the United States, or do you have membership in or any affiliation with any group, association, or organization which advocates, or lends support to any organization or movement advocating the overthrow of our constitutional form of government in the United States? No \_\_\_\_\_ If no, name the organization and give complete details on sheet to be attached hereto.

#### JURAT (OR OATH).—This jurat (or oath) must be executed.

The following oath must be taken before a notary public, the secretary of a United States civil service board of examiners or other officer authorized to administer oaths, before whom the applicant must appear in person. The following are among those not authorized to administer this oath: Postmasters, Army officers, post-office inspectors, and chief clerks and assistant chief clerks in the Railway Mail Service.

The composition and work in connection with any material required to be submitted for this examination are entirely my own, except where I have given full credit for quoted matter or the collaboration of others by quotation marks and references, and in the composition of the same I have received no assistance except as indicated fully in my explanatory statement.

I, the undersigned, DO SOLEMNLY SWEAR (OR AFFIRM) that the statements made by me in answer to the foregoing questions are full and true to the best of my knowledge and belief. So help me God.

If female, prefix "Miss" or "Mrs." and if married, use your wife's given name, as "Mrs. Mary L. Doe."

(Signature of applicant) Helena E. Gravanta

Subscribed and duly sworn to before me according to law by the above-named applicant, this 11th day of July, 1942, at city (town) of Washington, County of District of Columbia, and State (or Territory, or District) of Columbia.

(Signature of officer) Ward H. Malone

(Official Title) NOTARY PUBLIC Commission expires  
June 30, 1943

# RECORD OR REQUEST FOR APPROVAL OF PROMOTION AND/OR REASSIGNMENT

**DIRECTIONS:** Submit copies of this form to the appropriate U. S. Civil Service Commission central, regional, or branch regional office as follows: For post grade, submit one copy with parts A and C completed; when prior approval is requested, submit this form in duplicate with Part A completed on both copies; however, Part C need be completed on only one of the two copies.

## PART A--TO BE COMPLETED BY THE DEPARTMENT OR AGENCY

TO: (Appropriate office of Civil Service Commission,  
including address)

Record for post audit }  
 Approval is requested } of the promotion and/or reassignment

at \_\_\_\_\_  
(Date of birth)

from \_\_\_\_\_  
(Present position, grade, and salary)

Length of service, exclusive of leave without pay, in above position or  
equivalent grade

(Bureau or office)

(City in which located)

to \_\_\_\_\_  
(Proposed position, grade, and salary)

(Date when promotion or reassignment was made, if for post audit)

FROM: Department or agency making record or request  
including address to which reply is to be sent

(Bureau or office)

(City in which located)

Signature \_\_\_\_\_

Official title \_\_\_\_\_

Date \_\_\_\_\_

In space below, give description of duties of proposed position (to be used in every case except where title adequately describes the duties, such as senior typist, junior stenographer, etc.).

- (a) Plans the program of refractive observations as required; determines with high precision the optical properties of transparent substances, both liquid and solid, by use of a spectrometer and platinum resistance thermometry, and adjusts the results by means of dispersion equations suitably selected and computed for maximum usefulness for future interpolation;
- (b) Participates in research in the design of optical components by making algebraic and trigonometric computations and by making experimental tests on optical instruments, and prepares research papers for publication;
- (c) Assumes some supervisory responsibility as required in the testing of refractometers and the measurement of refractive indices; writes test reports thereon.

## PART B--FOR CIVIL SERVICE COMMISSION CENTRAL OR REGIONAL OFFICE ACTION

Record has been  approved  disapproved. Signature \_\_\_\_\_ Date \_\_\_\_\_

**PART C.—QUALIFICATIONS STATEMENT FOR PROMOTION AND/OR REASSIGNMENT**

(To be completed by employee)

*Please see our Web conditions for any Federal civil service examinations* You  No  If so, list them below

Titles of examinations	Examined in what office	Month and year	Portage
Physical Science bid	Washington, D.C.	Sept. 1918	

**EDUCATION:** (a) Circle highest grade completed, elementary or high school: 1 2 3 4 5 6 7-8 9 10 11 **(1)** Did you graduate? Yes  No

60 List only actions taken pertinent to the position for which you are being proposed for promotion and/or reassignment.

**EXPERIENCE**—In the space furnished below give a record of all experience pertinent to the position for which you are being proposed for promotion and/or reassignment. Start with the most recent position and work back to the first position you held which you consider has qualified you for the proposed position. Give your duties and responsibilities in such detail as to make your qualifications clear. Give same you used on pay roll if different from that given on the qualifications statement.

Place	Washington	D.C.
From	January 1943	To present
Name of employer	National Bureau of Standards Compt. Var. Natl. Bur. Washington, D.C.	
Kind of business or organization	Government	
Place	Washington	D.C.
From	July 1943	To Jan 1943
Name of employer	National Bureau of Standards Compt. Var. Natl. Bur. Washington, D.C.	
Kind of business or organization	Government	
Place	Washington	D.C.
From	July 1943	To July 1943
Name of employer	National Bureau of Standards Compt. Var. Natl. Bur. Washington, D.C.	
Kind of business or organization	Government	
Place		
From		
Name of employer		
Address		

Exact title of your position Junior Physicist, P.I. Salary: Starting \$ 2000  
To year End \$ 2100

Duties and responsibilities I calculate refractive index and refractive index of curvature, assist in optical design and assembly and evaluate refractive index data previously taken by refraction testing and refractometry, also work on the development of new

Exact title of your position Asst. Phys. Engineer Ad. Salary: Starting \$ 1620  
To year End \$ 1680

Duties and responsibilities Makes tests on index of refraction and index of curvature, assists in optical design assembly and evaluate refractive index data previously taken by refraction testing and refractometry, also work on the development of new

Exact title of your position Underdeficiency Approximate Salary: Starting \$ 1260  
To year End \$ 1320

Data and methods Measurements of values of coefficients, computations necessary for reduction of measurements, and analysis of results.

numerous data and makes limited and-  
partial judgment as to reliability, best date of oper-

Dotted and undotted lines

10. *Leucanthemum vulgare* L. (L.)

If more space is required, use a sheet of paper 8 x 10½ inches. Write on each sheet your name, full address, and date of birth. This can take only one sheet.

December 16, 1919

John Wesley & George Whitefield

Helen L. Gurewitz

b6

## DEPARTMENT OF COMMERCE

Standards

(Bureau or Office)

February 22, 1945

To Dr. I. C. Gardner  
Chief, Optical Instruments Section

Sir:

I hereby tender my resignation from the position indicated below effective at the close of  
March 9, 1945.

Position PhysicistGrade and salary P-2 \$2600Division OpticsStation N.B.S. Washington, D.C.Reason for resigning [Redacted]

b6

Helen L. Gurinoff

Is above person unqualifiedly recommended for further Government employment? Yes  
 Recommend above resignation be accepted { with } prejudice.

Superior's remarks [Redacted]Frederick Gates

(Signature of superior)

L.G.

Leave record during current calendar year:

Annual [Redacted]; sick [Redacted]; without pay [Redacted]CARDUOSick leave taken during last year of employment [Redacted]Number of occasions when such sick leave was taken [Redacted]

Leave Class